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Friday, 11 January 2019

To: The Members of the **EXECUTIVE**
(Councillors: Moira Gibson (Chairman), Richard Brooks, Mrs Vivienne Chapman,
Paul Deach, Colin Dougan, Craig Fennell, Josephine Hawkins, Alan McClafferty and
Charlotte Morley)

Dear Councillor,

A meeting of the **EXECUTIVE** will be held at Council Chamber, Surrey Heath House, Knoll Road, Camberley, GU15 3HD on Tuesday, 22 January 2019 at 6.00 pm. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

AGENDA

Pages

Part 1 (Public)

1. Apologies for Absence

2. Minutes

3 - 10

To confirm and sign the minutes of the meeting held on 11 December 2018 (copy attached).

3. Declarations of Interest

Members are invited to declare any interests they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Monitoring Officer or the Democratic Services Officer prior to the meeting.

4. Questions by Members

The Leader and Portfolio Holders to receive and respond to questions from Members on any matter which relates to an Executive function in accordance with Part 4 of the Constitution, Section B Executive Procedure Rules, Paragraph 16.

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|-----------|---|-----------------|
| 5. | Revenue Grants 2019/20 | 11 - 32 |
| 6. | Tackling single-use plastic | 33 - 40 |
| 7. | Surrey Heath Local Development Framework - Authority Monitoring Report 2017/18 | 41 - 138 |

**Minutes of a Meeting of the Executive
held at Council Chamber, Surrey Heath
House, Knoll Road, Camberley, GU15
3HD on 11 December 2018**

+ Cllr Moira Gibson (Chairman)

+ Cllr Richard Brooks	+ Cllr Craig Fennell
+ Cllr Mrs Vivienne Chapman	+ Cllr Josephine Hawkins
+ Cllr Paul Deach	+ Cllr Alan McClafferty
+ Cllr Colin Dougan	+ Cllr Charlotte Morley

+ Present

In Attendance: Cllr Rodney Bates, Cllr Katia Malcaus Cooper and Cllr Chris Pitt

48/E Minutes

The minutes of the meeting held on 20 November 2018 were confirmed and signed by the Chairman.

49/E Questions by Members

The Leader received a question from Councillor Rodney Bates regarding consultation and communication with the Council by Surrey Police on the recent use of exclusion zones within the borough. The Chief Executive undertook to write to the Neighbourhood Inspector to ensure that the normal procedures regarding consulting with this Council would be followed in future.

50/E Air Quality Feasibility Study

The Executive considered a report seeking approval of the Outline Business Case to implement measures to improve air quality on the A331 (Blackwater Valley Relief Road) and comply with the accompanying Ministerial Direction.

Members were reminded that in July 2017 the Government had published the National Air Quality Plan for Nitrogen Dioxide (the Plan). The Plan set out how it would ensure compliance with air quality limits in the shortest possible time. A key part of the Plan was a requirement on some Local Authorities to undertake feasibility studies to explore a range of measures to improve air quality. The Plan had identified a straight-line exceedance on a short section of the A331, Blackwater Valley Relief Road, within the Borough of Surrey Heath as having predicted exceedances of the EU Ambient Air Quality Directive limits of Nitrogen Dioxide (NO₂).

A Blackwater Valley Partnership had been formed with Guildford, Rushmoor and Surrey Heath Councils, who had been named in the Plan in relation to the A331, along with the respective highways authorities of Surrey and Hampshire County Councils, in order to produce a Feasibility Study to reduce roadside nitrogen dioxide concentrations in the shortest possible time. Highways England was also a

partner, along with Joint Air Quality Unit (JAQU) at the Department for Environment, Food and Rural Affairs.

The Partnership had been awarded a grant from the JAQU Early Measures fund to implement a scheme to improve air quality on the A331. Vehicles exiting the A331 were caught in congestion on the south eastern approach to Bradford's roundabout, with vehicles currently queuing back approximately 60 metres from the roundabout at peak times. The scheme sought to provide improvement by creating a third lane on the northern side of the eastern arm of Bradford's roundabout, within the existing grass verge. This additional lane would provide additional capacity for traffic entering the roundabout and wishing to proceed to the west or north, or back to the A331 to the east, thereby reducing the amount of time vehicles were idling and improving flows from the northern section of the A331 onto the local highway network.

Members were apprised of the measures proposed to improve air quality along the section of the A331. The Partnership had identified one single feasible option: a 50mph speed limit for a stretch of the A331 in the areas of Rushmoor Borough and Surrey Heath Borough. The stretch of road currently had a speed limit of 70mph. The Partnership's Technical Group considered the preferred measure to be the only solution due to the uniqueness of the straight-line exceedance in this location.

Members expressed concerns about the proposal to reduce the speed limit, particularly in view of the recent advice that the speed limit would not be enforced by Hampshire Police. It was, however, recognised that this had been identified as the only feasible option. It was agreed to ask the Chief Executive to write to the Surrey Police and Crime Commissioner expressing concerns about the proposed lack of enforcement on the stretch of road.

RESOLVED that

- (i) the Outline Business Case (OBC) to date and the preferred option of a 50mph speed limit on a section of the A331, as set out in the OBC annexed to the agenda report, be endorsed; and**
- (ii) the Executive Head of Community, in consultation with the Environment & Health Portfolio Holder, be authorised to**
 - a) make any minor amendments to the Outline Business Case;**
 - b) submit the Outline Business Case to the Joint Air Quality Unit (JAQU) at The Department for Environment, Food and Rural Affairs (DEFRA) by the 31 December 2018; and**
 - c) submit the Full Business Case to the Joint Air Quality Unit.**

51/E Council Tax Base and Review of the Local Council Tax Support Scheme

The Executive received a report on the setting of the Council Tax Base for 2019/20 which reviewed the changes to Council Tax made in 2013/14 and the Local Council Tax Support Scheme (LCTSS) introduced in April 2013.

Members noted that there had been an increase in the tax base of 513.8 which would generate an additional income of £115,000 based on the current Band D council tax charge. The Executive received detailed breakdowns of the calculations of the Tax Base for each part of the Borough and a breakdown of the calculation of the Tax Base for the whole area.

Technical changes to Council Tax had been introduced from April 2013 under the Local Government Finance Act 2012 which meant that the Council was empowered to set a number of changes to Council Tax discounts and exemptions, as well as introduce a premium for long term empty properties.

Members noted the proposal to introduce a relief for 2019/20 in respect of Young People who have left care and indicated support for this initiative.

On 1 April 2013 the Council had introduced a new Local Council Tax Support Scheme (LCTSS) to replace Council Tax Benefit, for working age claimants. The new scheme operated as a Council Tax discount and the Council was able to vary the value of discount on Council Tax granted to working age claimants. Pensioner claimants were protected and would continue to receive help towards their Council Tax, based on regulations set by Central Government.

Given the imminent introduction of Universal Credit to some claimants, the Executive recognised the recommendation that the scheme remained unchanged at present until the full impact of this could be assessed

Members were reminded that in 2017/18 the Revenue Support Grant had been reduced to zero and, therefore, it was reasonable to assume that there would be no governmental support for funding the LCTSS.

For ease of administration, it was important that there was alignment in respect of treatment of income and calculation of applicable amounts between housing benefit and the local council tax support scheme. Each year the Government made minor changes to its scheme to reflect uprating of benefits etc. In order that the housing benefit and LCTSS remained aligned, it was proposed that the Executive Head of Finance be authorised to make such minor changes as may be necessary to the LCTSS for all types of claimant.

The introduction of the LCTSS in April 2013 had had the effect of reducing the Council Tax base since it operated as a discount rather than a benefit. In order to recognise the effect that this had on parishes, the Government had provided a grant in 2013/14 to give to parishes to ensure they were no worse off because of the introduction of the LCTSS. This money had subsequently been included within the revenue support grant (RSG), but as the Council's RSG is now zero it was reasonable to assume that this funding has been withdrawn.

Despite not receiving any funding from Government the Council recognised the impact the LCTSS had on parishes and in the spirit of partnership and supporting

parishes had continued to compensate parishes for some of their loss. It was therefore proposed that for the 2019/20 the compensation given to parishes remained unchanged from 2018/19.

RESOLVED

- (i) **to note the calculations of the tax base in Annexes A to F summarised below:**

	Band D Equivalent Properties
Bisley	1640.07
Chobham	2005.58
Frimley and Camberley	24,103.84
West End	2,189.73
Windlesham	8,115.20
Surrey Heath Borough Council	38,054.42

- (ii) **to note that the changes to Council Tax discounts made by Executive on 7 January 2014 under the freedoms given in the Local Government Finance Act 2012 and relevant statutory instruments remain unchanged for 2019/20;**
- (iii) **that £19,943.44 be given to Parishes in 2019/20 to offset the effect on the tax base of the Local Council Tax Support scheme; and**
- (iv) **that the final setting of the Tax Base be delegated to the Executive Head of Finance.**

RECOMMENDED to Full Council that

- (i) **the Local Council Tax Support Scheme for Surrey Heath, approved by Council on 22 January 2013, remains unchanged for 2019/20;**
- (ii) **the Council Tax Exceptional Hardship Policy remains unchanged for 2019/20;**
- (iii) **from 1st April 2019 young people who have left care (care leavers) will receive a full reduction from Council Tax until their 25th birthday;**
- (iv) **authority be delegated to the Executive Head of Finance to make minor changes to the Local Council Tax Support scheme so as to ensure that where applicable to income calculation it remains in line with Housing Benefit / Universal Credit changes introduced by legislation; and**

- (v) **incomes and applicable amounts and non-dependant deductions are uprated in line with the percentages and amounts supplied by DWP and DCLG, and applied to Housing Benefit claims.**

52/E Response to Woking Borough Council's Site Allocations Development Plan Document Regulation 19 Publication

The Executive reviewed a draft response to Woking Borough Council's draft Site Allocations Development Plan Document.

RESOLVED that

- (i) **the letter at Annex 1 of the agenda report be agreed as the Council's formal response to the Woking Site Allocations Development Plan Document; and**
- (ii) **that the matters raised through Surrey Heath's response be addressed through ongoing Duty to Cooperate between Surrey Heath and Woking Councils.**

53/E Response to Surrey County Council consultations

The Executive considered draft responses to Surrey County Council consultations on the following areas:

- Family Resilience and Children's Centres
- Concessionary bus travel
- Special Educational Needs and Disabilities (SEND)
- Libraries and Cultural Services
- Community Recycling Centres

Arising from the discussions on Surrey County Council's proposals, it was agreed to amend the draft response to include the following points:

- Concern about how the proposals would impact upon minority groups and the need to complete Equality Impact Assessments
- Concern that the proposals for closing recycling centres, in particular those in Farnham and Bagshot, would heavily impact on the use of Camberley recycling centre
- Concern that the proposals for closing recycling centres would increase fly tipping
- Concern about the lack of data and statistical information included in some aspects of the consultation
- In relation to the SEND consultation, the importance for families dealing with multiple agencies to work with a single point of contact
- A general comment that, whilst this Council recognised the need for the County Council to make savings, it considered that the proposals were the wrong way to address its financial position.

RESOLVED that the draft response to the 5 Surrey Council consultations, as amended, be agreed as the Council's response.

54/E Economic Development Annual Report 2018

The Executive considered a report detailing the economic growth in the borough over the previous 12 months, plus the activities being undertaken by the Economic Development team to benefit the businesses and the community in Surrey Heath.

It was noted that the Kevin Cantlon Shopfront Scheme was to be reviewed and a business case was being put together to widen the use of the fund.

Members were informed that a full review of the Economic Development Strategy would be undertaken over the next 12 months.

RESOLVED to note the annual Economic Development update.

55/E Council Finances as at 30 September 2018

The Executive noted the Council's financial position at 30 September 2018.

RESOLVED to note the Council's finances at 30 September 2018.

56/E Treasury Management Mid-year Report for 2018/19

The Executive noted the performance of the Treasury Management Service performance for 2018/19, as at 30th September 2018. The report also illustrated the compliance to-date with the Treasury Management Indicators for 2018/19

RESOLVED to note the Treasury Management Mid-year Report 2018/19.

57/E Executive Working Group Notes

The Executive received the notes of Executive Working Group meetings which had taken place in the previous 9 months.

RESOLVED to note the minutes of the Executive Working Group meetings.

58/E Review of Exempt Items

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that the notes of the Executive Working Group meetings received by the Executive on 11 December 2018 be made public.

Chairman

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Revenue Grants 2019/20

Summary

The Executive is asked to consider the revenue grant payments to voluntary organisations for the period 1 April 2019 to 31 March 2020.

Portfolio - Support & Safeguarding

Date consulted: 8 & 10 December 2018

Wards Affected - All

Recommendation

The Executive is asked to consider the applications received and to allocate revenue grants for the period 1 April 2019 to 31 March 2020 from the Fund as appropriate.

1. Resource Implications

- 1.1 The Council funds a number of voluntary organisations which either work in partnership with the Council or perform functions on the Council's behalf.
- 1.2 Annex A provides a breakdown of relevant information relating to funds sought plus a grant amount that Officers suggest is awarded.

2. Key Issues

- 2.1 The Council values the work undertaken by our voluntary organisations enormously. In order to function, these organisations need to be able to anticipate a level of financial commitment by the Council. Despite the Council's ongoing commitment to these organisations, in the current economic climate no guarantees are available that the current funding levels will be able to be met in future years.
- 2.1 New service level agreements were introduced in April 2013. The agreements set out targets and outcomes to be achieved throughout the year and are summarised in Annex B. Officers use the agreements to monitor the performance of organisations throughout the year. Quarterly monitoring reports are provided by the organisations based upon the targets in the service level agreements. Grant payments are only made after a successful monitoring report is received.
- 2.2 The Council follows the principles of the Surrey Compact, an agreement that supports how partners behave, engage and work together in the statutory, community, voluntary and faith sectors.
- 2.3 The grant support to voluntary organisations is a discretionary function of the Council and the Executive therefore has the option to vary the level of support

to organisations, or to withdraw funding for some or all of the grants. The following funding options are therefore presented as part of this report.

3. Supporting Information

Citizens Advice Surrey Heath

- 3.1 Citizens Advice Surrey Heath (CASH) is open from 10am-4pm, Monday – Thursday plus a regular 3 hour outreach sessions in Bagshot, and Chobham. The existing partnership arrangement with Citizens Advice Woking diverts all phone calls from the bureaux on a Friday from 9-5. The organisation helps people from within the community to resolve their legal, money and other problems.

From April 2018 the service level agreement included supporting a minimum of 27 clients per day, together with setting a reserves policy, both of which have been achieved, it is noted that the reserves are set for approximately 9 months operating costs, which is within the tolerances advised by the Charities Commission.

Discussions progressed well during the year in relation to the relocation from the port a cabin behind Camberley library to the former museum location in Surrey Heath House. The relocation is planned in spring 2019.

The full range of services will be retained during this financial year, which includes: Local Assistance Fund and Health Watch Surrey which is commissioned by Surrey County Council, North West Surrey CCG, whereby referrals are taken to support clients in Chobham and Bisley who require help with welfare benefits. Pension Wise, Besom Foodbank referrals, and Local Solicitor Support and many more areas outlined within their application.

CASH have worked with SHCCG and VSNS to apply to the Department of Health, H&W fund for a project to broaden the scope of social prescribing within Surrey Heath. With a successful outcome the project can embed the improvements over a 4 year period.

Discussions via Citizens Advice Surrey are also ongoing with the Surrey Police and Crime Commissioner, to become more prominent in correctly sign posting hate crime to 'Stop Hate'.

Total costs are estimated at £183,412 in 2019/20 which reflects an increase of £22,630. There is also an increase of £15,972 in unrestricted reserve levels which were recorded at £128,697 on the 31/03/18.

It is suggested that a grant of £80,000 is approved subject to a service level agreement

The Council provides benefits in kind, which consists of: the office facilities valued at £18,500 per annum, (for the portacabin) and this is will increase to approx. £25,000 for the former museum space, plus the staff and volunteer car parking which is provided without cost to the organisation.

Voluntary Support North Surrey

- 3.2 Voluntary Support North Surrey (VSNS) role is to support the community and voluntary organisations in Surrey Heath, which totals 400 plus local not for profit groups. VSNS also operate in Runnymede, and Spelthorne. VSNS actively engages in partnership working, examples of this are: the Integrated Care Service arrangement with SHCCG, and the Amigo project with Catalyst, both of which provide income to the organisation.

VSNS have worked with SHCCG and CASH to apply to the Department of Health, H&W fund to support a project that will broaden the scope of social prescribing in Surrey Heath. The successful outcome of the bid will provide a dedicated social prescribing link officer resource for the next 4 years.

VSNS also develop and promote volunteering opportunities and this has provided 223 referrals and 91 placements in Surrey Heath for the year ending 31st March 2018.

The organisation works hard in providing a good communication platform of the services and support with 800+ emails being sent weekly providing the latest information available, amongst other awareness building initiatives. *Other services offered consist of training opportunities, governance and specialist funding advice.*

A vetting and barring service for local voluntary organisations is provided, and for the year ending 31/3/2018, 43 checks locally in Surrey Heath were undertaken.

The organisation is working towards introducing a visiting and befriending service in early 2019 to help meet the high levels of demand within Surrey Heath. This will be offered to all age groups, and will complement the existing provision provided by Surrey Heath Age Concern and other local agencies within this area. The scheme is utilising existing funds and will work collaboratively with other local organisations

The staffing levels that provide the service in 3 boroughs equates to 6 FTE.

The corporate volunteering and engagement programme continues to grow and has engaged with Costa, ADP, Enterprise, and Collectively Camberley.

The operating costs estimated for the financial year 2019/20 is £440,000 a considerable increase due to the partnership income from the H&W award. The net assets were recorded at 31st March 2018 at £228,785 from which £150,000 is ring fenced and held by Surrey Community Foundation, the outturn showed a slight surplus of £14,000.

It is recommended that a grant award of £30,000 is approved, subject to the delivery of an agreed service level agreement.

VSNS are located in the Ian Goodchild Centre, along with Camberley Care and Surrey Heath Age Concern, who are to relocate before April.

A new 2 year lease will start from the 1st April 2019, which the Council will continue to support by subsidising rent at £2,550 per annum, plus maintenance costs and reduced car parking charges.

It is estimated that this will provide a benefit in kind value of £9,000.

Surrey Heath Age Concern CIO

- 3.3 With the support of approximately 117 volunteers and four part-time members of staff, Surrey Heath Age Concern (SHAC) delivers a range of services for those aged 50+ within Surrey Heath.

The Rainbow Cafe offers refreshments, cakes, sandwiches and jacket potatoes in Camberley town centre. It is supported by a part-time manager and 31 volunteers and is open from Monday – Saturday 9-3pm. Income from the café has reduced comparatively year on year which has seen a reduction of income.

Tea and Memories introduced in 2017 which is hosted in the Rainbow Café and remains a popular option for those suffering with dementia. The initial costs to launch this project were donated by Vinci, and since that time to ensure of its viability SHAC have introduced a nominal cost of £2.50 to all users.

Following the introduction of the Integrated Care Service from the SH Clinical Commissioning Group (SHCCG), this charity has experienced an increase in demand of its V&B service. The Manager, Gill Gibson has worked hard to recruit new volunteers to meet the additional service requirements, and in an attempt to reduce the waiting list, a new criteria for all new referrals has been introduced. This together with returning previously received referrals (that fell outside of the new criteria to VSNS) has seen a reduction in the waiting list to 36.

Despite requests to the SHCCG for funds to assist with the V&B service they have been unable to provide any additional resources, to meet the demands of the integrated care referrals which totalled 59, plus 19 from other sources such as self-referrals, Age UK, Adult Social Care during the period from October 2017-September 2018.

The Visiting and Befriending Service currently has 54 clients across the area with 51 volunteers carrying out 175 visits per month. All of these clients are lonely, isolated older people who are living alone.

Tea and Chatter operates on the first Sunday of each month and there are clusters which include: Windlesham, Bagshot and Lightwater and Mytchett, Frimley Green, Frimley and Camberley. There are approximately 30 volunteer hostesses delivering this service

SHAC continue to fund raise and make applications to relevant schemes, to try to achieve a balanced budget. This has generated funds of £4,292 over this last year, plus an award of £4,000 from the Pargiter trust fund that is to be used to provide an new one day a week post to assist with the V&B service.

A further lottery bid outcome is awaited for £40,000 which will be known in the New Year, and if awarded would see a Sunday lunch club introduced from the Rainbow Café, and a new volunteer co-ordinator post.

The SHAC team have advised that they are relocating from the IGC to the offices behind the Baptist Church in Mytchett, where they will formulate their future strategic plans.

SHAC is not affiliated to Age UK and acts independently from of the national organisation. Costs are expected to be £56,000 in 2019/20, which represents an increase of £500.

The organisation recorded £82,993 in reserves at 31 October 2018, which is a reduction of £13,716 from 31st March 2017.

It is suggested that a grant of £10,000 is considered, subject to a Service Level Agreement which includes a review of how the organisation meets local needs and priorities by working in partnership by maximising the resource available.

The Rainbow Café annual lease has a benefit of £10,000, plus a further £2,850 in The Square car parking for staff and volunteers.

Camberley Central Job Club – Now Camberley and District Job Club

- 3.4 This organisation has received revenue funding since 1st April 2016. Its aim is to provide training and support to local people who are unemployed. Within Surrey Heath for the period of October 2018 there were 285 people recorded as receiving unemployment benefits (source: Nomis), there is a predicted increase in numbers with the introduction of Universal Credit in November 2018.

The Job Club are open on a Monday and Friday morning at High Cross Church where general sessions of support, and one to one assistance relating to CV writing, and confidence building, referrals are taken from the Job Centre Plus, local children's centres and self-referrals.

In September 2018, 25 clients were supported with 104 clients seen from the 1st April 2018 which is a substantial increase on the 73 recorded last year. The applicant has developed a good working relationship with Frimley Health Foundation Trust and is working in partnership to promote the vacancies that exist every second Monday in the month.

An estimated total number of people who have found employment through the Club is estimated at 28 with the service level agreement set at 70.

The overall costs forecasted for 2019/20 is estimated at £11,000 from which £3,600 relate to administrator costs, and £3,500 for room hire charges, with other costs linked to the operation. The club ran at a small loss for the 6 months to September 2018, at £1,411 with reserves at an estimated £5,000. Without a revenue grant the organisation would be unable to continue.

It is recommended that a grant of £7,000 is approved to subject to a Service Level Agreement.

The council does not provide any benefits in kind to this organisation

Tringhams, West End

- 3.5 Tringhams provides a care service to the elderly of West End, Chobham, Lightwater, Windlesham, and Bisley. The existing two day a week service located in West End Parish Council hall offers to clients a transport facility to the centre where they are provided with a hot meal, various activities and outings, refreshments and newspapers. The client numbers seem to be averaging around 15 attending per session. The service level agreement outlined an average of 22, which was achieved in 2016, but not since then.

The Tringham's staff, volunteers and management team have made strenuous efforts to be made to attract new regular clients, a men's service which has been piloted and is been popular, is led by the Chairman who has been in poor health and has not been fully implemented, but this is thought to attract a further 6 members.

The management team are of the view that although the numbers are falling, this is often the only outing the clients get during the week and is a crucial service to those who live on their own.

Other initiatives relating to working with local doctor surgeries, and adult social care are being developed with the aim to increase attendance.

The centre continues to monitor its operating costs and forecast an increase of 717.00 for the year 2019/20, to give a total of £33,717. The salaries account for just under 50% of the overall running costs. The organisation fundraised £2,054 throughout the year, which contributes to the income, with the overall profit and loss for the 6 months to the year ending 30th September 2018, is - £5,613. The unrestricted reserve as at 01st April 2018 showed a slight increase of £523 to £36,529, with a ring fenced transport fund of £40,054.

Tringhams operate their own transport service and utilise the SHBC dial-a-ride scheme when required.

It is suggested that a grant of £13,000 is retained for up to a further year, and closely reviewed after 6 months. Should the client numbers not meet the Service Level Agreement, notice will be given to withdraw the funding from the 31st March 2020.

The council does not provide any benefits in kind to this organisation.

Basingstoke Canal Authority

- 3.6 The Basingstoke Canal Authority (BCA) manages and maintains the 32 mile long canal which serves Mytchett, Deepcut, and Frimley and Camberley. The canal is a highly visible natural feature through Surrey Heath, improving the quality of life of local residents by giving unrestricted access to open space and

leisure opportunities. The canal centre based in Mytchett also acts as a local tourist attraction providing historical interest with a range of events and activities for the public.

There are 4.2 million residents within a 60 minute drive of the canal and 700,000 within a 30 minute drive. It is estimated that 30% of Surrey Heath residents have benefitted from the organisation in the past 12 months (through activities such as dog walking, canoeing, running to keep fit etc.) but there is no accurate information. The SHBC section is a highly populated area of the canal with a high number of visits to the canal centre and Frimley Lodge Park areas.

Other benefits provided include a hugely diverse ecological benefit (the widest in England and Wales according to the BCA), the ability to manage water levels and take preventative action before storms, prevention of canal leaks onto the railway and a large volunteer programme – over 60 ‘lengthsmen’ walk a section of the canal every week and can be called upon in an emergency.

Recent work local to the borough includes a number of maintenance works such as towpath cutting and inspections and the rebuilding of one of the trip boat jetties at the canal centre.

The general reserves for the BCA at 31/3/18 were £586,309 up from £486,309 on 31/3/17. The significant increase is largely due to the postponement of major tree survey works (£40k) and a principal survey of weirs and sluices (£44k), both of which are now taking place in 2018/19. Consequently, a draw from reserves of £40,000 has been predicted for 2018/19.

The reserves are in place to ensure the legal responsibilities of the partnership can be discharged (e.g. staff redundancies) should the Authority ever be wound up, but also to allow the BCA to deal with and react quickly to costly emergencies (such as canal breaches or other unplanned events) as they cannot overspend.

The BCA do not provide a minimum figure required for these purposes, rather the Honorary Treasurer defines the level of reserves as “adequate”.

It is recommended that a grant of £10,000 be approved subject to the delivery of the service level agreement.

Blackwater Valley Countryside Partnership

- 3.7 The Blackwater Valley Countryside Partnership (BVCP) restore and manage the Blackwater Valley’s Countryside to maximise its value for outdoor recreation, landscape, wildlife and healthy living by involving and co-ordinating the work of local authorities, communities and landowners. It is estimated between 5,000 and 10,000 Surrey Heath residents benefit from the partnership annually but there are no exact figures.

BVCP also work with the environment agency to identify improvements to the River Blackwater to reduce the risk of flooding and improve water quality, in

addition to working with Surrey CC to improve cycle pedestrian routes in Surrey Heath and the adjacent districts.

Projects of particular relevance to Surrey Heath BC in 2017/18 included:

- Managing two SANGs used by Surrey Heath.
- Carrying out improvements to the River Blackwater at Frimley.
- Input to SANG development at Mytchett
- Helping volunteers at Frimley Fuel allotments.
- Work on three sites owned by Surrey HeathBC

BVCP have stressed that the partnership is able to co-ordinate projects across political boundaries, raise funds and support partners and community organisations to carry out work, so that a great deal more can be achieved to benefit residents of the Valley than by any one partner working in isolation. If the partnership did not exist, the vast majority of work would still need to be carried out but at each individual partner's expense. BVCP argue that investing in the partnership provides best value for money through economy of scale.

While over £2million has been paid by SHBC in relation to Hawley Meadows SANGS, this money sits with Hampshire County Council to look after the site in perpetuity. Only the interest on this figure can be used by Blackwater Valley Countryside Partnership and even then this is restricted to the Hawley Meadows site and can only be spent on items which are classed as above and beyond 'usual' works.

The balance on the reserve account at 31/3/18 was £125,155, up from £105,833 on 31/3/17. As a minimum, a balance equivalent to three months of forecasted operating costs (£73k) should be held in reserves should the Partnership ever be wound up.

Surrey County Council has given notice that they will be withdrawing their income contribution from 2018/19, reducing anticipated contribution from local partners to £86,272. Consequently the balance on reserves is projected to decrease again to £108,655 at the end of 2019/20.

Following concerns last year around their lack of publicity and communication with residents, significant improvements have been made by BVCP including an up-to-date website and a presence on social media.

In light of the financial pressure on BVCP and the potential cost to the borough if the partnership were to fold, it is recommended that a grant of £10,000 be approved subject to the delivery of the service level agreement.

Surrey Heath Sports Council

- 3.8 The function of Surrey Heath Sports Council is to promote sport in the borough by financially supporting eligible residents (via the awarding of grants) and encouraging participation across all sports recognised by Sport England. The Sports Council works with key partners such as National Governing Bodies, the County Sports Partnership, Active Surrey and local schools.

The Sports Council are requesting support to the value of £3,500, in line with their 18/19 award. The Sports Council awarded £4,658 in grants in the previous year, a significant increase from £3,252 the year before. This has been largely credited to improved publicity and the introduction of a new grant stream for local clubs.

The Sports Council has also been successful in increasing the spread of grants compared to previous years, with beneficiaries including an aspiring Paralympic archer and those who would otherwise find a cost a barrier to participation.

The balance carried forward as of 31st October 2018 was £4,719.10.

It is recommended that a grant of £3,500 be approved subject to the delivery of the service level agreement.

Surrey Heath Arts Council

- 3.9 The purpose of the Surrey Heath Arts Council (SHAC) is to facilitate cultural activities for all age groups throughout the borough. The Arts Council offers small grants to individuals and not-for-profit organisations in addition to the experiences and expertise from its members.

The Arts Council were successful in being more active in the community this year through supporting and sponsoring more community events that promote the arts, such as the Surrey Heath Show. This was reflected in grant awards, with the Arts Council administering grants worth £1775 in 2017/18, £375 more than the £1400 they were awarded by Surrey Heath Borough Council.

A figure of £1400 is being requested once again to enable the Surrey Heath Arts Council to continue to offer small grants and support to individuals and not-for-profit groups for cultural activities.

It should be noted that Surrey Heath is one of the only boroughs or districts in Surrey not to have an Arts Development Officer, meaning the role of the Arts Council has an increased importance in supporting the arts within the local community.

The grants account balance at 31st March 2018 was £2,690.

It is recommended that a grant of £1400 be approved, subject to the delivery of the service level agreement.

4. Options

- 4.1 The Executive has the option to;
- i) Fund the organisations in line with the “2019/20 Proposals” column in Annex A, subject to the delivery of their service level agreements;

- ii) Fund the organisations applications at a greater or lesser percentage of their requested sums;
- iii) Not fund any of the organisations.

5. Proposals

- 5.1 It is proposed to fund each grant request at Annex A at the levels highlighted under the “2019/20 Proposals” column, subject to the delivery of the service level agreements.

6. Corporate Objectives and Key Priorities

- 6.1 The funding of voluntary organisations allows the Council to meet its objectives to:
 - Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
 - Understanding and supporting local voluntary groups.
 - Significantly contribute to civic pride through the provision of events and green spaces.
 - Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
 - Encouraging greater involvement from local clubs and organisations including volunteering.

7. Equalities Impact Assessment

- 7.1 The organisations support vulnerable people with information, advice and/or funding and increase participation in activities to improve social inclusion.

8. Officer Comments

- 8.1 The proposals as set out in Annex A will maintain the Council’s commitment to recently grant funded organisations. Despite this ongoing commitment, in the current economic climate no guarantees are available that the current funding levels will be able to be met in 2020/21.

Annexes	Annex A. Grant application summary & proposal Annex B 2018/19 Service Level Agreements
Background Papers	All grant application forms
Author/contact details	Jayne Boitout - Community Partnership Officer Jayne.boitout@surreyheath.gov.uk Ben Sword - Commercial and Community Development Manager Ben.sword@surreyheath.gov.uk
Head of Service	Louise Livingston - Executive Head of Transformation Daniel Harrison - Executive Head of Business

Consultations, Implications and Issues Addressed

	Required	Consulted	Date
Resources			
Revenue	✓	✓	
Capital	N/A		
Human Resources	N/A		
Asset Management	N/A		
IT	N/A		
Other Issues			
Corporate Objectives & Key Priorities	✓	✓	
Policy Framework	N/A		
Legal	N/A		
Governance	N/A		
Sustainability	N/A		
Risk Management	N/A		
Equalities Impact Assessment	✓	✓	
Community Safety	N/A		
Human Rights	N/A		
Consultation	N/A		
P R & Marketing	N/A		

ANNEX A - Grant Application, Summary & Proposals

Organisation	Grant Use	2018/19 GRANT AWARD	Grant Request 19/20	% of Annual Overall Running Costs	2019/20 PROPOSALS	Other Council in-kind benefits for the year ending 31/03/18
Surrey Heath Citizens Advice (CASH)	Helps people from within the community to resolve their legal, money and other problems.	80,000	96,000	52.0%	80,000	Offices £18,500/£25,000 & Car parking no specific cost
Voluntary Support North Surrey	The service has a number of roles including developing volunteering, providing advice on governance and funding for voluntary organisations.	30,000	30,900	12.4%	30,000	Office subsidy £8,400 Car parking £2,350
Surrey Heath Age Concern	Provides a coffee shop in Camberley for use by the 50+ age group, a visiting and befriending service and an information signposting and support service.	10,000	10,000	17.8%	10,000	Tea room 10,000 Car parking £2,850
Tringhams, West End	Transport to and from lunch and activities for 60+ in Bisley, West End, Chobham, Lightwater &	13,000	13,000	45.4%	13,000	Not applicable

Organisation	Grant Use	2018/19 GRANT AWARD	Grant Request 19/20	% of Annual Overall Running Costs	2019/20 PROPOSALS	Other Council in-kind benefits for the year ending 31/03/18
	Windlesham					
Camberley Central Job Club	Provision a Job Club facility within Camberley that includes a dedicated course helping clients return to work	7,000	10,000	90%	7,000	Not applicable
Sub Total (Page 1)		£140,000	159,900		£140,000	£48,600

Organisation	Grant Use	2018/19 GRANT AWARD £	Grant Request 2019/20	% of Annual Overall Running Costs	2019/20 PROPOSALS £	Other Council in-kind benefits for the year ending 31/03/18
Basingstoke Canal Authority	Revenue support in maintaining facilities.	10,000	26,283	3.5%	10,000	Not Applicable
Blackwater Valley Countryside Partnership	Revenue support in maintaining the facilities offered to residents and visitors to the Blackwater Valley	10,000	10,000	3.9%	10,000	Not Applicable
Surrey Heath Sports Council	Distribution of small grants locally to gifted and talented athletes and coaches	3,500	3,500	100%	3,500	Not Applicable
Surrey Heath Arts Council	Distribution of grant aid to promote the arts in the borough	1,400	1,400	100%	1,400	Not applicable
Sub – total (page 2)		£24,900	£41,183		£24,900	
TOTAL (Page 1 & 2)		£164,900	£201,083		£164,900	

Annex B: Service Level Agreements – The Outcomes to Date (2018/19)

Organisation	Service Level Agreement	Achievements
Citizens Advice Surrey Heath	<ol style="list-style-type: none"> 1. To deliver the services as outlined within your Business Development Plan 2017-20 as attached in Annex A, and any subsequent versions introduced to reflect the changing local trends and priorities: 2. To increase the average daily numbers of clients interacted with to 27: 3. If necessary, to be willing to relocate to a suitable location from which you are able to operate. 4. Acknowledge the support of the Council in all its publicity: 5. Maintain independently examined accounts to be provided as requested by the Council: 6. To make available at the time of the SHBC Revenue Application a current reserve figure based upon the guidance provided by the Charity Commission: 7. To continue with a community fundraising strategy, that builds the organisational financial independence. 	<p>Achieved</p> <p>Achieved</p> <p>To relocate during 2019</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Working towards</p>
Voluntary Support North Surrey	<ol style="list-style-type: none"> 1. To deliver the outcomes and outputs specified within the 2018/19 Partnership Funding Agreement with SCC/the CCGs/Runnymede BC/Spelthorne BC. 2. To continue to work in areas of deprivation as required by supporting community groups in the following areas: Old Dean, St Michael's and Chapel Road. 3. To support the organisation and operation of the Surrey Heath Show. 	<p>Achieved.</p> <p>Achieved.</p>

	<ol style="list-style-type: none"> 4. To promote awareness of the services offered by VSNS, by attending a minimum of 6 community events. 5. To maintain an office base within Surrey Heath that is available from 9-4pm, Monday to Friday. 6. Acknowledge the support of the Council in all its publicity. 7. To undertake fundraising that builds VSNS financial independence. 8. To retain all existing service standards within Surrey Heath, pending any alteration and/or expansion of provision and/or area. 9. To make available a reserve figure based upon the guidance provided by the Charity Commission 	<p>Achieved.</p> <p>Achieved.</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved.</p> <p>Working towards.</p>
Surrey Heath Age Concern	<ol style="list-style-type: none"> 1. To monitor with the Community Partnership Officer the visiting and befriending service. At present the demand exceeds supply, with a waiting list of 70 as at 1st May 2018. Many of the referrals are received from the SHCCG integrated care service. A collaborative approach is required with an ongoing dialogue to work in retaining a local V&B service in Surrey Heath without the need to close the service to new referrals. 2. To recruit new volunteers as necessary to achieve the above; 	<p>Yes, continuing to develop.</p> <p>Achieved</p> <p>Achieved.</p>

	<ol style="list-style-type: none"> 3. Acknowledge the support of the Council in all its publicity. 4. Maintain audited accounts to be provided as requested by the Council, and to make available a reserve figure based upon the guidance provided by the Charity Commission: 5. To retain your community fundraising strategy, building your financial independence 6. For the trustees to manage the smooth migration in changing status to a CIO (Charitable Incorporated Organisation). 	<p>Achieved.</p> <p>Achieved.</p> <p>Achieved.</p>
Tringhams, West End	<ul style="list-style-type: none"> • To comply with all legal responsibilities that relate to the services provided both the transport and day centre operation (to include safeguarding, health and safety etc.). • To retain an option to work with Surrey Heath to provide the transport services if necessary. • For the trustees to retain an ongoing service review that meets the changing community needs and demands. To continue to develop and expand the dedicated men only sessions to six time a year. • Client numbers at to be retained at an average of 22 people attending per day. • Acknowledge the support of the Council in all its publicity; • Maintain audited accounts, copies to be provided to the Council. • To continue with a community fundraising strategy, that encourages financial dependence and contributes £4,000 in this financial year. • To make available a reserve figure based upon the guidance provided by the Charity Commission. 	<p>Achieved.</p> <p>Achieved</p> <p>Not achieved.</p> <p>Not Achieved as yet, average 15 per session.</p> <p>Achieved.</p> <p>Achieved.</p> <p>£2,054 raised to the end of Sept 2018 –</p> <p>Not Achieved as yet.</p>

Camberley Central Job Club	<ul style="list-style-type: none"> • To continue to provide employment training for those in high need within Surrey Heath, and to work with the JCP in prioritising the support for those who have been unemployed for the longest periods. • To provide accurate information from 1st April 2017 relating to the clients through using the job club have found any type of work: the data will extrapolate information of those who have found paid work and aim to achieve 70 people by the year end: the first report being received by the 30th June 2017. • To engage with 67% of clients (285 recorded in Oct 2018 = 191) who are registered as receiving unemployment benefits within Surrey Heath. • To comply with all legal and good practice governance responsibilities. • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council. • To further develop a community fundraising strategy, that reduces the financial dependence from the council. 	<p>Not demonstrated but have clearly helped clients within Surrey Heath.</p> <p>Yes, data available at 28.</p> <p>104 clients seen from April 2018.</p> <p>Working towards.</p> <p>Achieved.</p> <p>An auditor has confirmed the accounts presented are correct.</p> <p>Working towards.</p>
Basingstoke Canal Authority	<ul style="list-style-type: none"> • Ensure the Basingstoke Canal is accessible, welcoming and safe • Improve biodiversity and landscape, working towards favourable SSSI condition 	<p>Achieved</p> <p>Working towards (always ongoing)</p>

	<ul style="list-style-type: none"> • Improve supply and management of water to sustain navigation and biodiversity • Engage the community in understanding and appreciating the canal • Develop volunteering opportunities • Monitor feedback to improve services • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council 	<p>Working towards (always ongoing)</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>
Blackwater Valley Countryside Partnership	<ul style="list-style-type: none"> • Work with partners planners and leisure officers to increase public greenspace in the Valley including new SANG sites. • Manage the Hawley Meadows/Blackwater Park SANG and Swan Lake Park SANG both used by SHBC. Produce annual reports for these sites. • Organise and lead 150 conservation projects within the Valley for local volunteers, involving 1,500 people, at least 20 projects involving 100 people in Surrey Heath. • Work to partnership budget as agreed by BVCP members committee with at least £200,000 raised additional to core LA contributions. • Value of volunteer activity in direct support of BVCP activities to be £150,000. Work to the value of £7,500 will be undertaken on sites within Surrey Heath Borough. 	<p>Achieved</p> <p>Achieved</p> <p>On Target (16 projects involving 107 people so far in Surrey Heath)</p> <p>Achieved</p> <p>On Target – value of volunteer</p>

	<ul style="list-style-type: none"> • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council 	<p>activity is £74,500 with Value in Surrey Heath £13,410.</p> <p>Achieved</p> <p>Achieved</p>
Surrey Heath Sports Council	<ul style="list-style-type: none"> • Assist talented sports people especially at County level and above with financial support • Assist those living and coaching in Surrey Heath by subsidising coaching courses • Provide hardship bursaries to people with financial barriers to participation in sport. • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council. 	<p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>
Surrey Heath Arts Council	<ul style="list-style-type: none"> • Award grants to individuals and organisations connected with the arts so they can develop their work • To sponsor activities which promote the arts at community events such as the Surrey Heath Show • To work closely with the Camberley Theatre to identify groups and arts related to areas that need funding • Acknowledge the support of the Council in its publicity. • Maintain audited accounts to be provided as requested by the Council. 	<p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>

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Tackling single-use plastic

Summary

To endorse the strategic objectives for tackling the single use of plastics in Surrey

Portfolio – Environment & Health

Date Portfolio Holder signed off report: 18 December 2018

Wards Affected - All

Recommendation

The Executive is advised to RESOLVE that the strategic objectives for tackling single use of plastics, as set out in Annex A of this report, be endorsed.

1. Resource Implications

1.1 The project is funded by the Surrey Waste Partnership.

2. Key Issues

2.1 Plastic waste is one of the greatest environmental challenges facing the world today. In particular, the issue of single-use plastics (SUP) has been the subject of increasing public attention since the BBC's Blue Planet II series highlighted the environmental impacts at the end of last year. The Government's 25 year environment plan also focusses on this issue and includes a target of achieving zero avoidable plastic waste by the end of 2042.

2.2 SUP can include any disposable plastic item which is designed to be used only once. Single use items are often used in packaging, consumer products, cosmetics and healthcare. Examples include: light-weight plastic bags, disposable utensils, beverage containers, coffee capsules, stirrers, and wet wipes.

2.3 A multi authority task group has been set up under the Surrey Waste Partnership to deal with this problem in Surrey. The task group has identified some shared strategic objectives for minimising and working towards zero avoidable SUP across all 12 partner authorities in line with government's ambition. The attached document sets out these objectives which are supported by an action plan explaining how the objectives could be delivered.

3. Proposals

- 3.1 It is proposed that the Council endorses the objectives for tackling Single use Plastics in Surrey.

4. Corporate Objectives And Key Priorities

- 4.1 The Executive approved a new five year strategy in August 2016 which sets out the Council's vision and objectives for the next five years. It also includes a number of longer term key priorities in addition to the Council's ongoing service delivery. The Five Year Strategy is a rolling document and a refreshed version was approved earlier this year. The priorities are presented under the headings of Place, Prosperity, Performance and People.

- 4.2 The objective under place is that we want to make Surrey Heath an even better place. A priority under this objective is that we will manage our waste efficiently cost effectively and sustainably. Tackling the use of single use plastics will help to achieve this.

5. Governance Issues

- 5.1 The Surrey Waste Partnership (SWP) is made up of elected members representing Surrey County Council as the Waste Disposal Authority and the 11 Borough/District Council's (Waste Collection Authorities). The partnership is advised by a Waste Officers Group representing the same authorities and a number of Project Groups. Where Policy decisions are required such as the endorsement of this strategy the decision is taken by individual authorities.

6. Equalities Impact

- 6.1 An equalities impact assessment was carried out when the existing contract was awarded. This identified a positive impact on older people due to the method of collection and the assisted collection scheme. The Surrey Heath Waste Action Plan will not change this impact.

7. PR And Marketing

- 7.1 Raising public awareness and encouraging people to reduce the use of Single Use Plastics is a key measure in the draft action plan.

8. Officer Comments

- 8.1 The Government published its new Resources and Waste Strategy on 18th December 2018. The strategy emphasises the urgent need for new thinking to tackle avoidable waste, particularly plastic. It reinforces the Government's commitment as set out in its 25-year environment plan of achieving zero avoidable plastic waste by the end of 2042. The strategic objectives as set out in Annex A of this report are the first step in achieving this target.

Annexes	A.Tackling single-use plastic together – Surrey Waste Partnership
Background Papers	A Green Future: Our 25 Year Plan to Improve the Environment – HM Government B. Our Waste, Our resources: A Strategy for England – HM Government 2018
Author/Contact Details	Tim Pashen – Executive Head of Community Tim.pashen@surreyheath.gov.uk
Head of Service	Tim Pashen - Executive Head - Community

Consultations, Implications and Issues Addressed

Resources	Required	Consulted
Revenue	✓	✓
Capital		
Human Resources		
Asset Management		
IT		
Other Issues	Required	Consulted
Corporate Objectives & Key Priorities	✓	✓
Policy Framework	✓	✓
Legal		
Governance	✓	✓
Sustainability	✓	✓
Risk Management		
Equalities Impact Assessment	✓	✓
Community Safety		
Human Rights		
Consultation		
P R & Marketing	✓	✓

Review Date:

Version:

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Tackling single-use plastic together

Introduction

Plastic waste is one of the greatest environmental challenges facing the world today. In particular, the issue of single-use plastics (SUP) has been the subject of increasing public attention since the BBC's Blue Planet II series highlighted the environmental impacts at the end of last year. The Government's [25 year environment plan](#) also focusses on this issue and includes a target of achieving zero avoidable plastic waste by the end of 2042.

According to the Institute for European Environmental Policy: "SUP can include any disposable plastic item which is designed to be used only once". Single use items are often used in packaging, consumer products, cosmetics and healthcare. Examples include: light-weight plastic bags, disposable utensils, beverage containers, coffee capsules, stirrers, and wet wipes.

This document proposes some shared strategic objectives for minimising and working towards zero avoidable SUP across all 12 partner authorities in line with government's ambition. This document has been created by a multi-authority task group of officers and is supported by a high-level action plan (see Appendix 1) explaining how the objectives could be delivered.

Recommendation

It is recommended that Members:

- agree the strategic objectives within this document
- endorse the strategic objectives to their individual authorities for approval

Next steps

Once the strategic objectives have been agreed, the task group will create a detailed strategy/delivery plan.

Commitment to reducing single-use plastics

We, the undersigned partner authorities, are committed to reducing the use of, and impact caused by, single-use plastics. To do this, we will:

Get our own house in order

1. End the sale and provision of SUP products in order to phase out their use across our estates and operations wherever possible.

Work with our suppliers and contractors

2. Ensure that our procurement policy and procedures require all of our suppliers to minimise and work towards zero avoidable SUP use (wherever possible) in their service provision including at any events that are run.

3. Support greater awareness and action from our suppliers and contractors in finding sustainable SUP replacements wherever appropriate and encourage higher recycling rates across our estates.

Help raising awareness across Surrey

4. Share best practice, raise awareness, and support our own staff, partner authorities, communities, schools, businesses and beyond towards making their own estate and areas SUP free zones.

Enable Surrey to take action

5. With the support of our partner authorities, innovate and encourage people in Surrey to reduce their SUP use, with a particular focus on busy public locations, and other areas where local authorities have control or influence.

These strategic objectives are agreed by the following:

Partner	Signed
Elmbridge Borough Council
Epsom & Ewell Borough Council
Guildford Borough Council
Mole Valley District Council
Reigate & Banstead Borough Council
Runnymede Borough Council
Spelthorne Borough Council
Surrey Heath Borough Council
Surrey County Council
Tandridge District Council
Waverley Borough Council
Woking Borough Council

Appendix 1

Single-Use Plastic Action Plan

Working draft version 1.0, October 2018

Theme	Objective	Key Work Area Commitments
Get our own house in order	1. End the sale and provision of SUP products in order to phase their use across our estates and operations wherever possible.	1.1 Eliminate the SUP products that are avoidable and have viable alternatives straight away. For example: the plastic drinks bottles/cups, plastic food takeaway boxes, plastic cutlery, disposable coffee cups, straws, stirrers and plastic lids.
		1.2 Improve knowledge of recycling facilities, where they are provided in-house, across our own estate and enable our employees to recycle better.
Work with our supplier and contractors	2. Ensure that our procurement policy and procedures require all of our suppliers to minimise and work towards zero avoidable SUP use (wherever possible) in their service provision including at any events that are run.	2.1 Revise existing procurement policy and procedures to enable us to request all our suppliers to minimise and work towards zero avoidable SUP use in their service provision and find sustainable alternatives (where appropriate).
		2.2 Where the use of plastics is unavoidable, encourage the use of recycled plastics, where practicable, and encourage manufacturers that make products from UK sourced waste plastics.
		2.3 Ensure where contractually possible that no SUP cups, bottles, straws, plates, cutlery etc. are used by contractors at events we run.
	3. Support greater awareness and action from our suppliers and contractors in finding sustainable SUP replacements wherever appropriate and encourage higher recycling rates across our estates.	3.1 Embed our SUP objectives into other key organisational policies and plans.
3.2 Improve knowledge of recycling facilities, where they are provided by a contractor, across our own estate and enable our employees to recycle better.		
3.3 Make it easy for residents and partners to use our recycling facilities, for example consistently providing joint bins (general waste & mixed recycle) across Surrey public locations.		
H	4. Share best practice,	4.1 Raise awareness amongst staff and encourage positive behaviour change to reduce

raising awareness across Surrey		raise awareness, and support our own staff, partner authorities, communities, schools, businesses and beyond towards making their own buildings SUP free zones.	the use of SUP.
			4.2 Through various channels including our social media, communicate the importance of protecting our urban environments, rural environments and waterways in Surrey, and support and promote plastic free initiatives, awareness raising campaigns and actions for reducing plastic waste at a wider level.
			4.3 Share and demonstrate our best practice to businesses, staff and beyond.
Enable Surrey to take action	5. With the support of our partner authorities, innovate and encourage people in Surrey to reduce their SUP use, with a particular focus on busy public locations, and other areas where local authorities have control or influence.		5.1 Demonstrate commitment and continue to work closely with partner authorities to develop a joint approach towards tackling SUP waste.
			5.2 Work with partners in joint ventures and innovative projects for reducing single-use plastic waste e.g.: water fountains, Refill Scheme, Deposit Return Scheme.
			5.3 Support our schools, businesses and communities in their efforts to become SUP free.
			5.4 Use government legislation that regulates against the use of single-use plastics to support our efforts where we can.
			5.5 Support communities and litter-pick initiatives to ensure our parks, riversides and open spaces are free from plastic litter.

Surrey Heath Local Development Framework – Authority Monitoring Report 2017/18

Summary

To consider the Local Plan Authority Monitoring Report 2017/18 for the purpose of making the document publically available at the Council offices and on the Council’s website.

Portfolio: Planning & People

Date Portfolio Holder signed off report: 20 December 2018

Wards Affected

All

Recommendation

The Executive is advised to RESOLVE that the Surrey Heath Local Plan Authority Monitoring Report, as attached at Annex A to this report, be approved for the purpose of making the document publically available at the Council offices and on the Council’s website.

1. Resource Implications

1.1 There are no resource implications beyond that provided for within the agreed budget for 2018/19.

2. Key Issues

2.1 The Surrey Heath Authority Monitoring Report (AMR) has been produced in line with the requirements set out in the Localism Act 2011 which states a report must still be produced and planning authorities must publish this information direct to the public at least yearly.

2.2 The purpose of the AMR is to provide details of what actions have been taken to implement a Local Development Plan and the Local Development Scheme, to indicate the extent to which policies in the current Surrey Heath Local Plan have been achieved, and to identify any solutions and changes where targets are not being met.

2.3 This AMR monitors the period from 1st April 2017 to 31st March 2018.

2.4 The Core Strategy and Development Management Policies Development Plan Document 2011-2028 (CSDMP) was adopted in February 2012. Many of the targets and objectives set out in the CSDMP are designed to be achieved over the duration of the plan period. Therefore, a single year’s monitoring taken in isolation does not provide a true picture of how well the objectives of the various Local Plan policies are being achieved. In addition, it will take some time for the effects of the new policies in the CSDMP DPD to become apparent. However, these indicators still serve to provide a useful baseline which can be built upon as the new policies begin to take effect.

2.5 The CSDMP set a target to build 3,240 new homes between 2011 and 2028. This equates to 191 units per year. From April 2011 – March 2018 the Council has delivered 1,465 homes which exceeds the cumulative CSDMP annualised target over the six monitoring years by 128 dwellings. However,

the December 2016 Strategic Housing Market Assessment (SHMA) set an objectively assessed housing need (OAHN) requirement of 6,876 dwellings to be completed in Surrey Heath over a period of 18 years from 2014-2032, equating to 382 dwellings per annum.

- 2.6 The amount of homes delivered in Surrey Heath from 2014-18 has not met the required OAHN over the four monitoring years covered by the SHMA period. The Council's ability to meet the targets for new homes relies largely on overcoming restrictions imposed by the Thames Basin Heaths SPA. The Council continues to work on delivering SANG land and it is anticipated that this will allow more housing to come forward over the corresponding plan/SHMA period. It is also notable that the Council has permitted more development than has been delivered. Over a three year period from 2012 to 2015, the Council has permitted 2,506 dwellings. Over the same period, only 511 dwellings have been delivered. Furthermore, during the monitoring year, the Council permitted 670 dwellings whilst only 224 have been delivered. This shows that the development industry is not always delivering the dwellings that have been granted permission by the Council. In addition, these sites hold SANG capacity, which has implications for the Council's ability to mitigate for new applications as they come forward.
- 2.7 Over the plan period to date, 78.6% of all housing completions were on Previously Developed Land (PDL), against the CSDMP target of 60%. The Borough Council will continue to ensure the most effective use of land is made wherever possible.
- 2.8 Over the plan period to date around 8% of completed dwellings were affordable housing, against a CSDMP target of 35%. However, during the monitoring year, 16% of completed dwellings were affordable housing, demonstrating an improvement on previous years. It is notable that previous developments such as the Notcutts site in Bagshot delivered 50% on-site affordable housing and during the monitoring year, the Former Bisley Office Furniture site in Bisley has delivered 36% on-site affordable housing. Both of these completed developments have delivered above the percentage targets set out in the Core Strategy. This demonstrates that some development sites can help to balance under delivery of affordable housing in others. It is also important to note that a significant quantity of applications now come through as prior notifications for the conversion of offices to residential accommodation. Such applications do not have the requirement for developers to provide affordable housing.
- 2.9 In addition, Government issued a Written Ministerial Statement indicating that affordable housing should not be sought on sites of 10 units or less, which was subsequently included within the National Planning Policy Guidance (PPG). This impacts the delivery of affordable housing in the Borough. Furthermore, developers can put forward viability arguments that can limit the amount of affordable housing a site can deliver. However, the delivery of larger sites granted permission, such as the examples mentioned above, help provide affordable housing and this will continue to be reported in future Authority Monitoring Reports.
- 2.10 Over the plan period to date, 75% of all development within 400m or 5 minute walk time of a half hourly bus service in urban areas and within 800m or a 10 minute walk time of an hourly bus service, against the 80% target of. This is mainly attributable to a greater proportion of completions in rural areas during the monitoring year than in previous monitoring years that are not

within the target distance of a bus stop. Notably, 89% of all development completed in urban areas over the plan period is within the target distance of a bus stop.

- 2.10 The Council has sought to ensure environmental protection standards are met across the Borough and has generally performed well on the environmental indicators monitored. The percentage of waste sent for reuse, recycling and composting at 62% over the plan period is well above the target of 40%. The target output of CO₂ emissions is required to be incrementally reduced to 34% below 1990 levels by 2020. The most recently available monitoring data demonstrates that Surrey Heath has already reached the target with a 35.7% decrease of CO₂ emissions (within the scope of Local Authorities) from 1990 levels.
- 2.11 Over the plan period to date, there has been a net gain in employment floorspace in Core Employment Areas. However, across the Borough as a whole there has been a net loss of Employment and Retail floorspace. Initially, this was a reflection of the economic downturn, but more recently it is considered more likely to be a result of changes to Permitted Development Rights which allow for the change of use of offices to residential accommodation under prior notification rather than through the planning application process. Policies in the CSDMP and the Camberley Town Centre Area Action Plan (CTCAAP) aim to address the issues of losses of employment and retail floorspace. However, further amendments to Permitted Development Rights continue to make this more difficult to control and monitor.
- 2.12 Over the plan period to date, 62% of retail floorspace has been completed in Town, District and Local Centres, against the 75% target. This is mainly due to a large proportion of retail floorspace completing outside centres in the monitoring year. In previous monitoring years this target has been achieved.
- 2.13 The Camberley Town Centre Area Action Plan (CTCAAP) was adopted in July 2014. Objectives in the CTCAAP have been set out in a sub section of the AMR report, and are monitored separately from the CSDMP indicators.
- 2.14 The CTCAAP allows for up to 41,000sqm (gross) comparison and convenience retail floorspace to in Camberley Town Centre over the AAP period. The amount of gross comparison and convenience retail floorspace completed during AAP period to date is 3182 sqm. It is recognised that the CTCAAP was recently adopted and major developments are phased over the full duration of the AAP period. Therefore, current figures represent an emerging picture of retail floorspace delivery. Furthermore, the indicative phasing of AAP sites comprising of retail development is indicated for later in the AAP period. Notwithstanding this, an increase of 206 sqm retail floorspace was completed in Camberley Town Centre during this monitoring year. Furthermore, this is set in the national context of the challenging high street retail trading environment and changing retail dynamics.
- 2.15 No net loss of community, cultural or leisure facilities has occurred within Camberley Town Centre during the AAP period to date, which meets the objective to retain an excellent range of leisure, cultural and community facilities. Housing delivery at the sites allocated in the AAP has already taken place in Camberley Town Centre, with 92 C3 residential units and 92 C2 (care home) units completed at allocated sites. Furthermore, 146 C3 dwellings were under construction at the end of the monitoring year at sites

allocated in the AAP. This demonstrates a good level of progress against the required development target of 200 homes in Camberley Town Centre over the entire AAP period.

3. Options

3.1 The Executive has the following options in respect of the AMR:

- (i) to **AGREE** the AMR, or
- (ii) to **NOT AGREE** the AMR.

4. Proposals

4.1 It is proposed that the AMR as circulated be approved for publication.

5. Supporting Information

5.1 None

6. Corporate Objectives And Key Priorities

6.1 The AMR reports progress in implementing Development Plan Documents and monitors performance against the policies of the adopted Core Strategy and Development Management Policies (CSDMP) and the Camberley Town Centre Area Action Plan (CTCAAP). The policies in the CSDMP have been produced to take forward the vision set out in the Council's Sustainable Community Strategy and the Council's key corporate objectives.

7. Policy Framework

7.1 The Planning and Compulsory Purchase Act was enacted on 28th September 2004. Section 35 of the Act required local planning authorities to make an annual report to the Secretary of State about the implementation of their local development scheme and whether the policies in the local development documents are being achieved.

8. Legal Issues

8.1 As set out in S.35 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) the Council is required to publish an Authority Monitoring Report at least yearly. This must be made available online and in the Council offices.

9. Consultation

9.1 The Authority Monitoring Report (AMR) is a statutory requirement which monitors the Council's achievements against the objectives of the Local Plan. The AMR must be made available to the public at the Council's offices and by publication on the Council's website. There is no requirement for consultation to be undertaken on the document.

Annexes	Annex A: Authority Monitoring Report (AMR) 2017-18
Background Papers	None
Author/Contact Details	Keiran Bartlett – Planning Officer Keiran.Bartlett@surreyheath.gov.uk ,
Head of Service	Jenny Rickard – Executive Head of Regulatory

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Great Place • Great Community • Great Future

SURREY HEATH BOROUGH COUNCIL

LOCAL PLAN 2011-2028

Authority Monitoring Report (AMR) 2017-2018

December 2018



www.surreyheath.gov.uk/residents/planning/planning-policy

FOREWORD

The Surrey Heath Authority Monitoring Report (AMR) monitors the period 1st April 2017 to 31st March 2018. It sets out the progress achieved in implementing the Local Development Plan and performance against the policies of the Surrey Heath Core Strategy and Development Management Policies Development Plan Document 2011-2028.

In line with the Localism Act 2011 the AMR has to be made publically available at least yearly.

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CONTENTS

EXECUTIVE SUMMARY	4
1 INTRODUCTION	9
2 KEY CHARACTERISTICS OF THE BOROUGH	10
3 PROGRESS OF THE LOCAL DEVELOPMENT PLAN	14
4 MONITORING POLICIES IN THE SURREY HEATH LOCAL PLAN	25
Delivering Sustainable Development	26
Housing Delivery	28
Princess Royal Barracks	34
Biodiversity	35
Infrastructure	39
Local Character	43
Environment	47
Climate change	49
Travel and Transport	53
Employment and Retail	56
District and Local Centres	60
Community	62
Leisure and Culture	63
5 MONITORING POLICIES IN THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN	64
Camberley Town Centre Area Action Plan	64
Area Action Plan Themes and Objectives	65
Area Action Plan Allocated Sites	68
Completed Floorspace in Camberley Town Centre	69
APPENDIX 1: DUTY TO CO-OPERATE	70
APPENDIX 2: HOUSING TRAJECTORY	80
APPENDIX 3: COMPLETED PROJECTS FROM THE 2010 INFRASTRUCTURE DELIVERY PLAN	82
APPENDIX 4: UNITS IN USE - DISTRICT, LOCAL & NEIGHBOURHOOD CENTRES	87
APPENDIX 5: HOUSING COMPLETIONS 2016-2017	89

EXECUTIVE SUMMARY

The Surrey Heath Authority Monitoring Report (AMR) has been produced in line with the requirements set out in the Localism Act 2011 which states a report must still be produced, and planning authority must publish this information direct to the public at least yearly.

The purpose of this Report is to provide details of what actions have been taken to implement a Local Development Plan and the Local Development Scheme, to indicate the extent to which policies in the current Surrey Heath Local Plan have been achieved, and to identify any solutions and changes where targets are not being met.

This AMR monitors the period from 1st April 2017 to 31st March 2018.

In February 2012, the Surrey Heath Core Strategy and Development Management Policies Development Plan Document (CSDMP) was adopted to replace the Surrey Heath Local Plan 2000. Progress against the policies in the CSDMP will therefore be the focus of this report.

The Progress of the Local Development Scheme

The Local Development Scheme (LDS) sets out a programme of Development Plan Documents (DPDs) the Council will produce. The LDS sets out when the work for the DPDs will be carried out, when each of the DPDs will be available for public consultation, the anticipated date for adoption, and review date of the DPDs. The Council's current LDS was approved by the Council's Executive in December 2012. An updated LDS to cover the period 2018-2021 was agreed by Executive in May 2018. The Camberley Town Centre Area Action Plan (CTCAAP), Community Infrastructure Levy Charging Schedule and Infrastructure Delivery Supplementary Planning Document were adopted in July 2014.

The Review of Existing Local Plan Policies

Based on the monitoring data available, the Council is performing well in a number of areas, in particular environmental protection / biodiversity, green infrastructure and sustainability / climate change. Areas where targets have not been met over the plan period to date include affordable housing, new dwelling accessibility to services and some employment and retail indicators.

It should be noted that the CSDMP was adopted in 2012 and many of the targets and objectives set out in the CSDMP are designed to be achieved over the duration of the plan period. Because of this, a single year's monitoring taken in isolation does not provide a true picture of how well the objectives of the various Local Plan policies are being achieved. In addition, it will take some time for the effects of the new policies to become apparent as much of the new development completed in the current monitoring year will have been determined in line with previous (now superseded) policy objectives. For this reason, many of the performance indicators in this report will not present a true picture of how well the Local Plan policies are performing. However, these indicators still serve to provide a useful baseline which can be built upon as the new policies begin to take effect.

Camberley Town Centre Area Action Plan (CTCAAP)

The CTCAAP was adopted in July 2014. In addition, a supplementary masterplanning and public realm planning document which adds details to the policies in the AAP was adopted in April 2015.

It should be noted that the AAP was only adopted in 2014 and therefore many of the targets and objectives set out in the planning document are designed to be achieved over the duration of the plan period and as such, it is not yet possible to monitor many of these indicators. In some cases, the housing targets set out in the document have already been partially achieved through prior notification applications for conversions from offices to residential accommodation. Irrespective of this, sites identified for residential development in the AAP are still on track to come forward within the anticipated timescales.

The table below sets out performance against each individual indicator monitored in this report. A system of colour coding is used to indicate whether each target is being met.

Target fully met
Target partially met
Target not met
No Target or data unavailable

Summary of performance against Core Strategy and Development Management Policy 2012 indicators

Policy Area	CSDMP Indicator	Target Met? (Brief comments provided where target not met)	Page no.
Housing	% New dwellings on Previously Developed Land	Yes	26
	New dwelling accessibility to services	No – Inparticular, location of strategic health facilities and secondary schools limit ability to direct development to these specific areas and have much wider catchments than shown in this target, including areas outside of Surrey, in Hampshire & Berkshire	26
	Housing completions by settlement	Partially	27
	Net additional dwellings	Partially	28
	Housing Trajectory	Partially	28
	Rural Exception Dwellings Completed	No target	29
	Implementation of the Local Plan 2000 Housing Allocation Sites	Partially	30
	Affordable Housing Completions	No – Limited ability to provide affordable housing as office to residential conversions have no incentives for provision and it cannot be sought on sites of 10 units or less	31
	Affordable Housing type and size	Partially	32
Net additional Gypsy pitches	No – Sites to be identified through new Local Plan	33	
Biodiversity	Change in area of biodiversity importance	Yes	35
	Condition status of SPA, SAC and SSSI's	Partially	35
	Visitor number surveys for SPA/SAC	Yes	36
	Condition status of SNCI's and LNR's (Local)	No – Primarily a land management issue and outside of planning control. Surrey Wildlife Trust undertake surveys of the sites	37
Infrastructure	Infrastructure projects completed	Partially	39
Local Character	Archaeological finds	No target	43
	Local list	No target	46
Green Infrastructure	Green Belt, Countryside and Settlement Designations	Yes	47
	SANGs implemented	Yes	47
	Loss of open space or recreational areas	Yes	48
Sustainability	Waste Recycling	Yes	49

and climate change	CO2 emissions	Yes	50
	Renewable Energy Generation	No target	52
	Number of developments complete with SUDS measures	Yes	52
	Planning permissions - Environment Agency advice on flooding	Yes	52
Travel	Dwelling and B Class floorspace accessibility (bus)	Partially	53
	Dwelling and B Class floorspace accessibility (rail)	No – improving over plan period but limited rail coverage in many parts of Borough	54
	Travel plan implementation	Data unavailable	54
Employment & Retail	Employment floorspace completions	No – partially due to the impact of General Permitted Development Order Prior Notification completions for B1a office to C3 residential conversions.	56
	Employment floorspace PDL	No – due to two specific large sites completed on non-PDL.	58
	Employment Land Available	Yes	58
	Town, District and Local Centre Retail Development	No – due to two specific large sites completed on non-PDL.	59
	Percentage of units in A1 use in district and local centres	Partially	60
	B Class floorspace outside of Core Employment Areas and Camberley Town Centre	N/A– no target	61
Community	Community and Cultural facilities gained or lost by type	N/A – no target	62
	New open space provided	No relevant applications	62

Theme	Camberley Town Centre Area Action Plan Indicator	Performance to Date – Is the target being met?	Page no.
A vital and viable shopping centre	Aim to achieve 41,000sqm (gross) comparison and convenience floorspace in CTC over the AAP period	Partially - Additional convenience floorspace has been achieved during the monitoring year	65
A range of cultural and leisure facilities offered	Aim to achieve no net loss of community, cultural or leisure floorspace in CTC over AAP period	Yes	65
A thriving employment centre	No target - contextual	N/A – no target	65
A place to live	Aim to deliver at least 200 new dwellings over AAP period with 35% as affordable	Partially	65

A well connected, accessible town centre	Number of travel plans implemented in association with major developments in CTC over AAP period	Partially	66
A clean, high quality centre	40% of waste sent for reuse, recycling and composting over AAP period	Yes	67
	No exceedance of Air quality Strategy targets of 30µgm ⁻³ in CTC	N/A – Air quality monitoring station closed 2012	
A safe, attractive centre	Complete all public realm improvements identified in Public Realm Strategy by end of AAP period	Yes – on track. Public realm improvements commenced	67
AAP Sites			
London Road Block Site	Commencement of major redevelopment scheme at London Road Block in 2016/17 with 21,000 sqm gross retail floorspace to be completed	N/A – Commencement not required in monitoring year	68
Camberley Station Site	Commencement of improvements to Camberley Rail Station & Transport Interchange. No. of market and affordable dwellings completed at site	N/A – Commencement not required in monitoring year	
Land at Park Lane Site	No. of market and affordable dwellings completed at site over AAP Period – target of 100 net units	Yes	
Pembroke Broadway North	Commencement of major redevelopment scheme at Pembroke Broadway North pre 2020	Yes - on track. Redevelopment scheme granted planning approval	68
Land East of Knoll Road Site	Number of market and affordable dwellings completed – target of 80 net units over AAP Period. Total leisure/community/cultural floorspace completed and amount of open space created or enhanced at land East of Knoll Road over AAP Period	Yes – residential units on track	
Magistrates Court Site	Commencement of development by end of 2016 and number of market and affordable dwellings completed at site	Yes – Development at Kings Court commenced	

INTRODUCTION

1 INTRODUCTION

The requirement for an Authority Monitoring Report

- 1.1 The Authority Monitoring Report (AMR) has been published in line with Section 113 of the Localism Act 2011. The AMR is an annual report which provides information on how a Local Authority is implementing their Local Development Scheme and how policies in their Local Development Documents are being achieved. The Local Development Plan Documents monitored in this report are the Core Strategy and Development Management Policies DPD (CSDMP), saved policies of the Local Plan 2000 and to some extent, the Camberley Town Centre Area Action Plan (CTCAAP). These can be viewed on the Council's website at:

<http://www.surreyheath.gov.uk/residents/planning/planning-policy/surrey-heath-local-plan>

- 1.2 An AMR must contain the following information:
- Review actual progress in terms of Local Development Document preparation against the timetable and milestones in the Local Development Scheme
 - Assess the extent to which policies in the Local Development Plan are being implemented. Where policies are not being implemented, explain why and set out steps to be taken to ensure that the policy is implemented, amended or replaced;
 - Identify the significant effects of implementing policies in the Local Development Documents and whether they are intended and set out whether policies are to be amended or replaced.
 - Provide details of any neighbourhood development orders or neighbourhood development plans;
 - If CIL is in place then the AMR must contain details of the total CIL receipts for the reported year, the total CIL expenditure for the reported year and summary details of CIL expenditure during the reported year
 - Provide details of any co-operation with another local planning authority, County Council or body or other body or person in line with the "Duty to Cooperate" as set out in Section 110 of the Localism Act.

Structure of the Report

- 1.3 The Authority Monitoring Report is divided into the following sections

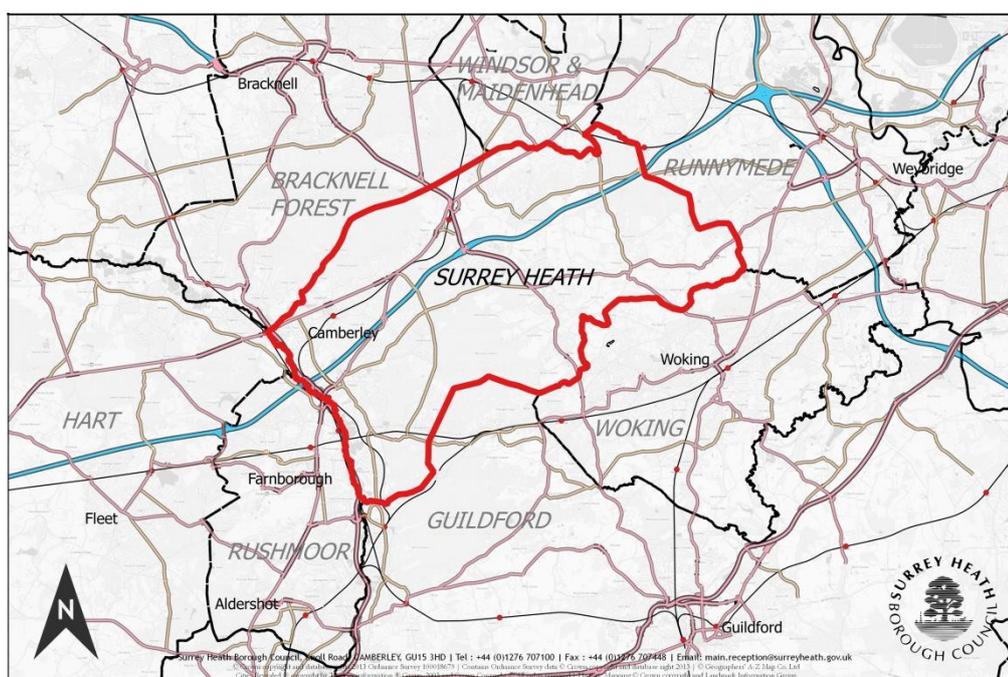
Section 2 sets out the key characteristics, issues, challenges and opportunities in the Borough. **Section 3** sets out the progress to date of and implementation of the Council's Local Development Documents. **Section 4** sets out how policies in the Core Strategy and saved policies from the 2000 Surrey heath Local Plan are being implemented. **Section 5** monitors the implementation of the Camberley Town Centre Area Action Plan (CTCAAP) objectives and sites, where feasible at this early stage.

KEY CHARACTERISTICS OF THE BOROUGH

2 KEY CHARACTERISTICS OF THE BOROUGH

2.1 Surrey Heath lies in the north-west corner of Surrey and adjoins the counties of Berkshire and Hampshire. The western half of the Borough is mainly urban in character and comprises Camberley, Frimley, Frimley Green, Mytchett and Deepcut. Camberley is the main centre within the Borough. The eastern half of the Borough is mostly countryside but includes the settlements of Bagshot and Lightwater, and the villages of Bisley, Chobham, West End and Windlesham. Major towns around the Borough include Bracknell (14km away), Guildford (26km), Reading (27km) and Woking (17km). In total the Borough covers an area of some 9,507 hectares.

Figure 1: The Location of Surrey Heath Borough



- 2.2 The ONS Annual Mid-year Population Estimates revealed a population of 88,765 in mid-2017, 49.5% of which were male and 50.5% female. Since 2001, the population has increased by 10.5%.
- 2.3 Just over 90% of the population of Surrey Heath is defined within a white ethnic group (84.95% white British), with a number of other ethnic groups making up the remaining 10% population. The largest of these groups is the Asian or Asian British group at 6.2%.
- 2.4 In comparison with other Surrey districts and the national average, Surrey Heath has a younger age profile. However, since the 2001 census the proportion of older residents in Surrey Heath has increased more quickly than in other Surrey Authorities – the 65+ age group has seen an increase of 54% compared to a Surrey wide increase

KEY CHARACTERISTICS OF THE BOROUGH

of 27%, and the 85+ age group has increased by 77% against a Surrey wide increase of 42%.

- 2.5 According to the 2011 Census, the average household size in Surrey Heath is 2.52 people per household (compared to 2.48 in 2001). There were 34,733 households within the borough in 2011, an increase of 6.07% since 2001.
- 2.6 According to the 2001 Census, 45.78% of the housing stock within Surrey Heath comprises detached houses as compared to 33.15% overall in Surrey and 22.43% in England. There are high levels of owner occupation (76.82%) compared to the national average 63.34%
- 2.7 An Office for National Statistics (ONS) data release¹ identified the median price paid for residential property in the Borough as being £398,553 in March 2018. This represents an increase of the median price paid in Surrey Heath of 37% since 2013.

Economy

- 2.8 Surrey Heath has a high standard of living² and rates as one of the most attractive places in the country to live. The Borough has an excellent leisure offer with a range of golf courses, bridleways, tennis courts, cricket, football and rugby pitches; good lakes for fishing and water sports as well as the country's National Rifle Centre at Bisley.
- 2.9 Over 4,000 companies are registered to do business in Surrey Heath, including national and international companies such as Merrill Lynch, Siemens, Novartis, Eli Lilly and Frazer Nash. The largest employer in the Borough is Frimley Park Hospital employing over 4,000 staff, and contains the biggest Accident and Emergency facility in Surrey. The Ministry of Defence (MOD) remains a major landowner and employer in the Borough.
- 2.10 The percentage of the working age population in receipt of Jobseekers Allowance was 0.7% in March 2017. This compares against 1.3% in the South East and 2.1% in Great Britain. Surrey Heath has relatively high levels of economic activity, with 70.06% of its population in employment (Apr 2017 to Mar 2018). This compares against South East figures of 78.5% and a national figure of 75.0%³ over the same period. During the period April 2017 to March 2018, Surrey Heath had an unemployment rate of 2.7% of the economically active population which was lower than the southeast and England and Wales averages of 3.5% and 4.2% respectively.

¹ Office for National Statistics - House Price Statistics for Small Areas
<https://www.ons.gov.uk/peoplepopulationandcommunity/housing/datasets/medianpricepaidbywardhpssadatset37>

² Halifax quality of life survey

³ Nomis Official Labour Market Statistics – Local Authority Profile:
<https://www.nomisweb.co.uk/reports/lmp/la/1946157335/report.aspx#tabeinact>

KEY CHARACTERISTICS OF THE BOROUGH

- 2.11 Overall, Surrey Heath has low levels of deprivation. The English Indices of Deprivation 2015 measures the extent of deprivation in all Lower Super Output Areas (LSOAs)⁴ which is used to derive deprivation at Local Authority level. All 326 Local Authorities are also ranked (derived from the scores across all of the LSOAs in each authority) with 326 being the least deprived and 1 being the most deprived. Surrey Heath was ranked 285, which indicates that the Borough is in the 20% least deprived Local Authorities in the country. However this is significantly lower than in the English Indices of Deprivation 2010, where Surrey Heath was ranked 324 of 326 Local Authorities.
- 2.12 The Indices of Deprivation 2015 analyses the level of deprivation in each of the 32,844 LSOAs in England. The LSOAs are scored on various criteria⁵ and then ranked in terms of their score, with 32,844 being the least deprived and 1 being the most deprived. This exposes areas of masked relative deprivation in Surrey Heath, with two LSOAs in the Borough ranking amongst the 30% most deprived in England, at 8,214 (in Old Dean ward) and 9,411 (in St Michael's ward), both in Camberley. In contrast, almost half of the LSOAs in Surrey Heath are amongst the 10% least deprived in England, with 29 of the 55 LSOAs in the Borough ranking in the top 10% least deprived.

Transport

- 2.11 There are almost equal flows of commuters entering and leaving the Borough each day. Rail services from Bagshot, Camberley and Frimley are slow, with few trains direct to central London and as such, usage by local people is at a low level. Rail connections to other towns in the Blackwater Valley are varied, with direct trains from Camberley to Frimley, Aldershot and Ash Vale, but no rail links to Farnborough. The absence of a regular, fast London service means many local residents drive out of the Borough to Brookwood, Farnborough or Sunningdale to join "main-line" services to London Waterloo. Bus services are improving from centres like Camberley supported by "Quality Bus Partnerships," but the service frequency can be uneven from the rural villages and absent altogether at weekends.
- 2.12 The major road network within the Borough comprises the M3 motorway, the A30, A322, A325 and A331 (Blackwater Valley Relief Road). The A322 provides a link from the M3 to the M4 and the A331 provides a link from the M3 to the A31 and subsequently the A3. In recent years, the M3 had suffered from heavy peak time congestion. This in turn often led to congestion on the local road network, particularly when accidents occurred. In June 2017, Highways England completed a major scheme to transform the M3 into a Smart Motorway from Junction 2 to 4a, covering the

⁴ Super Output Areas are a geography for the collection and publication of small area statistics. There are currently two layers of SOA, Lower Layer Super Output Area (LSOA) and Middle Layer Super Output Area (MSOA).

⁵ Income (22.5%), Employment (22.5%), Health and Disability (13.5%), Education, Skills and Training (13.5%), Barriers to Housing and Services (9.3%), Crime (9.3%), Living Environment (9.3%)

KEY CHARACTERISTICS OF THE BOROUGH

entire stretch of the motorway in Surrey Heath. This involved converting the hard shoulder into a 4th running lane, allowing a capacity increase of 33%, and therefore helping to alleviate congestion. However, congestion does remain an issue on some local roads in peak hours. Surrey Heath has the highest rate of car ownership in Surrey with 1.68 cars per household in 2011⁶. This compares to the Surrey average of 1.51 and the average across England of 1.16.

Biodiversity

- 2.13 The Borough contains extensive areas of heathland which are recognised as being of national and international importance. The sites recognised as being of international importance are: the Thames Basin Heaths Special Protection Area (SPA) and the Thursley, Ash, Pirbright and Chobham Special Area of Conservation (SAC). The Thames Basin Heaths SPA provides breeding and wintering habitats for rare bird species, including the Nightjar, Woodlark and Dartford Warbler. The Special Area of Conservation consists of important dry and wet cross-leaved heath. In addition, the Borough contains a number of Sites of Nature Conservation Importance which were identified following surveys by Surrey Wildlife Trust and recognise wildlife of county or regional value. There is a need to ensure that development and human activity within the Borough does not adversely affect these areas.
- 2.14 To ensure that residential development does not adversely affect the integrity of the Thames Basin Heaths SPA, Surrey Heath BC, along with the other local authorities in the Joint Strategic Partnership Board and Natural England have adopted an avoidance strategy based on the provision of Suitable Alternative Natural Greenspace (SANG) and Strategic Access Management and Monitoring plans (SAMM). To this end the Council adopted the Thames Basin Heaths Special Protection Area Supplementary Planning Document (January 2012). This document along with Policies CP14a and CP14b in the adopted Core Strategy set out the Council's approach to avoiding harm caused by new residential development. For sites up to 100 dwellings, this is by contributing to SANG within the borough, subject to distance from a SANG. For sites of 100 dwellings and above SANG should be provided on-site.
- 2.15 At June 2016, the Council had adopted a new SANG at Chobham Meadows, in the East of the Borough, providing capacity for 1006 additional dwellings. Furthermore, the Council has obtained a share of the Bracknell Forest owned Shepard's Meadows SANG. This is located to the northwest of Camberley and will support housing delivery for 500 dwellings. There is limited capacity at a previously established SANG, Hawley Meadows.

⁶ Census 2011, accessed through ONS

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

3 PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Timetable and Milestones

- 3.1 The LDS 2018 to cover the period 2018-2021 sets out the documents the Council will produce as part of the Local Plan, updating the LDS 2012. It also sets out a timetable for the preparation and review of these documents. The LDS can be viewed at: <http://www.surreyheath.gov.uk/residents/planning/planning-policy/planning-and-supplementary-planning-documents/local-development>
- 3.2 Table 1 below sets out the progress of the Local Plan Documents set out in the LDS 2012, and also the progress of supplementary planning documents produced.
- 3.3 The Council at Executive in May 2018 agreed an updated LDS to cover the period 2018-2021. Progress on this LDS will be reported in future AMRs once timetabled milestones fall within the monitoring year period.

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Table 1 Progress on the LDF

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Local Development Scheme (LDS)	A programme for the preparation of the Local Development Framework (Local Plan).	LDS agreed in June 2010, the most recent update May 2018	N/A	An updated LDS to cover the period 2018-2021 was approved in May 2018.
Statement of Community Involvement (SCI)	Standards and approach to involving stakeholders and the community in the production of all Local Development Documents and planning applications.	Adoption: February 2006. (Update published July 2017)	N/A	A revised SCI was adopted in July 2017

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Core Strategy and Development Management Policies Development Plan Document (DPD) (CSDMP)	Provides the vision for the future development of Surrey Heath until 2028 and will set out the key policies against which all development proposals will be assessed.	✓ Adoption: February 2012	Yes	Completed

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
The Surrey Heath New Local Plan to cover the period up to 2032	This Local Plan will set out strategic policies on issues such as housing and employment, allocation of sites for development and Development Management policies. This plan will on adoption replace the Council's adopted Core Strategy and Development Management Policies Development Plan Document (2012) and those policies saved from the Surrey Heath Local Plan 2000.	Regulation 18: Surrey Heath Issues Options/Preferred Options will undergo public consultation in the summer of 2018, in line with the LDS 2018.	N/A	Public consultation in June 2018 in preparation for Pre-submission consultation in June 2019.

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Site Allocations DPD	To identify sites allocated for development or identified for other policy reasons.	<ul style="list-style-type: none"> ✓ Pre-production phase: Spring 2011 ✓ Issues and Options: Jan 2013 <ul style="list-style-type: none"> • Pre-submission consultation: Aug 2014 • Submission: Jan 2015 • Pre-hearing meeting: July 2015 • Hearing: May 2015 • Adoption: October 2015 	No	This document is no longer being proceeded with. It will be replaced by a boroughwide Local Plan, to be produced in line with the Local Development Scheme approved in 2018.

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Camberley Town Centre Area Action Plan (AAP)	Sets out the Council’s approach to the future development and Strategy for Camberley Town Centre.	Revised issues, options and preferred proposals – February 2012 Pre-submission consultation: March 3013 <ul style="list-style-type: none"> • Submission: June 2013 • Hearing: November 2013 • Adoption: February 2014 	Slight delay	Adopted July 2014
Infrastructure Delivery DPD	Addresses the implementation of the Community Infrastructure Levy (CIL) and developer contributions.	<ul style="list-style-type: none"> • Issues and Options: December 2012 • Presubmission consultation: April 2013 • Submission: June 2013 • Hearing: October 2013 • Adoption: February 2014 	Slight delay	The CIL charging schedule and Infrastructure DPD adopted July 2014.

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
West End Village Design Statement SPD	Sets out design principles against which new development will be considered in recognition of the local distinctiveness of West End.	Adopted SPD: August 2016	N/A	Completed
Deepcut SPD	The SPD represents the chosen strategy for managing the future development of Deepcut.	Adopted SPD: September 2011	N/A	Completed
Developer Contributions SPD	Sets out the mechanism whereby planning obligations will be sought from planning permissions.	Adopted SPD: December 2011	N/A	Completed
Thames Basin Heaths Special Protection Area SPD	The SPD sets out the approach that Surrey Heath Borough Council will take to avoiding harm to the Special Protection Area as a result of new housing development.	Adopted SPD: January 2012	N/A	Completed

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Local Heritage Assets SPD	The purpose of this SPD is to provide the methodology and criteria for identification of buildings, structures and sites of local importance.	Adopted SPD: May 2012	N/A	Completed
Western Urban Area Character SPD	Provides detailed policy guidance on character issues.	Adopted SPD: May 2012	N/A	Completed
Validation of Planning Applications SPD	Sets out the requirements for planning applications in order for them to be considered valid and capable of determination.	Draft SPD: February 2008 Adopted SPD – June 2008	N/A	Completed. This has now been superseded by the Local Validation List adopted 2014.
Lightwater Village Design Statement SPD	Sets out design principles against which new development will be considered in recognition of the local distinctiveness of Lightwater.	Draft SPD: July 2007 Adopted SPD – October 2007	N/A	Completed

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Title Of Document	Subject of Document	Stages in Preparation Completed at 31/03/2012	LDS Target Met?	Next Stage
Yorktown Landscaping Strategy SPD	This document was prepared with the framework set by the Surrey Heath Local Plan 2000 and the Yorktown Strategy which gives guidance on how landscaping in new development can assist in the regeneration of the Yorktown Core Employment Area and the Residential Enhancement Area to the west of Frimley Road.	<ul style="list-style-type: none"> ✓ Draft SPD: November 2006. ✓ Adopted SPD – April 2008 	N/A	Completed

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

Local Development Order and Neighbourhood Development Order or Neighbourhood Development Plan

- 3.3 No Local Development Orders have been adopted in the monitoring period under section 61A of the Town and Country Planning Act 1990. At 31st March 2018 there were also no Neighbourhood Development Orders under preparation. Although no Neighbourhood Development Plans have yet been prepared, a Neighbourhood Plan Area application for Chobham was approved by Executive Committee in November 2013. A public consultation on a Deepcut Neighbourhood Forum and Neighbourhood Plan Area application took place in June and July 2014 and this was approved by Executive in October 2014. The Windlesham Ward was designated as a Neighbourhood Plan Area on 27th January 2015. The Windlesham Neighbourhood Plan Pre-Examination Consultation (Regulation 16) was formally consulted on from the 6th April to the 18th May 2017.

Community Infrastructure Levy

- 3.4 The Community Infrastructure Levy (CIL) has, in the majority of cases, replaced developer contributions through S106 planning obligations. CIL is a tariff system based on pounds per square metre of net additional development. Tariffs are set out in a CIL charging schedule and priority funding is set out in the Regulation 123 List. CIL has been implemented from 1st December 2014. Over the course of the monitoring year, the total boroughwide CIL income received was £4,681,452.27. In line with the CIL regulations, 15% of CIL funds from parished areas received over the monitoring year has been transferred to those Parish Councils where development has occurred. These amounts are as follows:

Bisley	£8,844.00
Chobham:	£10,685.40
West End	£184,415.57
Windlesham:	£11,418.00

The Borough Council continues to consult with unparished areas regarding the spending of any CIL recipients in such localities. The amount spent in unparished localities is also 15% of the overall CIL payments made.

Duty to cooperate

- 3.5 In November 2011 the Localism Act introduced provisions to enable the removal of the regional tier of planning. In its place, Section 110 of the Act imposed a duty on local planning authorities and other prescribed bodies to co-operate in relation to the preparation of planning documents as far as they related to strategic matters. Strategic matters are defined as sustainable development or use of land that would have a significant impact on at least 2 planning areas. Following the

PROGRESS OF THE LOCAL DEVELOPMENT PLAN

introduction of the Duty to Corporate in 2011 Surrey Heath has been involved in, and undertaken, a range of activities relating to fulfilment of the duty. These have included:

- Meetings with neighbouring local authorities and other prescribed bodies to explore the nature of strategic issues.
- On-going partnership working
- On-going involvement with a range of sub-regional bodies
- Preparation of a Duty To Co-operate report on the Camberley Town Centre Area Action Plan

Details of the Council's Duty to Co-operate activities in the period April 2017 to March 2018 are contained in **Appendix 1** of this AMR.

Self-Build and Custom Housebuilding

- 3.6 In accordance with the Self-Build and Custom Housebuilding Act 2015, Surrey Heath Borough Council maintains and regularly updates a Register to help determine the demand for self-build and custom housebuilding in Surrey Heath. The Register is publicised on the Council's website where individuals or groups can apply to be included on it - (www.surreyheath.gov.uk/residents/planning/planning-policy/self-build-custom-housebuilding). This provides the Council with a record of individuals and groups who are interested in building their own homes within the local area. During the monitoring year 2017-18, 67 new entrants were added to Surrey Heath's Self-Build and Custom Housebuilding Register. However, not all of these entrants had an identifiable local connection to Surrey Heath or the wider Housing Market Area. All 67 of the entrants registered as individuals, and no groups were added to the Register during the monitoring year.
- 3.7 In February and March 2018, the Council held a consultation regarding the criteria to be applied in assessing Self-Build Register applicants' local connections to the Borough.

Brownfield land register

- 3.8 In accordance with the The Town and Country Planning Brownfield Land Register Regulations 2017, the Council published the Surrey Heath Brownfield land Register in December 2017. The Register comprises a list of Previously Developed (or Brownfield) sites that have the potential to accommodate residential development. The Brownfield Land Register is published on the Councils website - <https://www.surreyheath.gov.uk/residents/planning/planning-policy/brownfield-land-register>. There are currently 40 sites included in Part 1 of the Register and no sites included in Part 2 of the register. In accordance with the Brownfield Land Register Regulations 2017, the Surrey Heath Brownfield Land Register will be reviewed at least once a year.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

4 MONITORING POLICIES IN THE SURREY HEATH LOCAL PLAN

- 4.1 In February 2012 the Surrey Heath Core Strategy and Development Management Policies DPD (CSDMP) was adopted to replace the Local Plan 2000. However, a small number of Local Plan 2000 policies remain “saved” until such time as they will be replaced by policies contained in forthcoming Development Plan Documents.
- 4.2 This Authority Monitoring Report (AMR) monitors the objectives and policies of the Surrey Heath Local Plan, namely the Core Strategy and Development Management Policies Development Plan Document (CSDMP - adopted 2012), the objectives of the Camberley Town Centre Area Action Plan (CTCAAP, adopted 2014) along with a small number of extant saved policies from the Surrey Heath Local Plan 2000. The monitoring indicators used reflect those in the CSDMP Monitoring Framework and the CTCAAP Monitoring Framework as set out in Appendix 1 of the Core Strategy and Appendix 2 of the CTCAAP respectively.
- 4.3 The structure of the monitoring section closely follows that of the CSDMP monitoring framework and follows the structure of the CTCAAP framework by assessing thematic areas and specifically allocated sites. Each set of monitoring indicators is grouped within an overarching objective. Colour coding is used (as shown below) to allow the reader to see at a glance how well the policies are performing. If a monitoring indicator is not reported in the AMR this will be set out, with reasons, in the main report.

Target fully met
Target partially met
Target not met
No Target or data unavailable

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Delivering Sustainable Development

Objective 1: To promote and deliver sustainable development in the Borough

CSDMP Delivery Policies: CP1, CP2, CP11, CP12, DM7, DM8, DM9, DM10

Indicator: New and converted dwellings on Previously Developed Land within plan period

Target: Achieve 60% of all new and converted dwellings on PDL within plan period

Performance: Target MET

Analysis: In 2017/18, 78.6% of completed dwellings were on previously developed land. Over the plan period to date (2012 – 2018), 78.2% of completed dwellings were on previously developed land. The CSDMP target is therefore being met.

Indicator: Percentage of dwelling completions within 5 minute walk time or 400m walking distance of a designated employment area, retail centre, GP, Hospital, Primary School, Secondary School or Major Health Centre

Target: Aim to achieve 60% across all categories within plan period

Performance: Target NOT MET

Analysis:

Percentage of completed housing development (net) within 400m walk of services over Plan Period (2012-18):

GP	Hospital	Primary School	Secondary School	Major Health Centre ⁷	Designated Employment Area ⁸	Retail Centre ⁹
14.5%	0.5%	6.5%	0.0%	2.6%	36.8%	55.7%

As the table above demonstrates, the target of 60% of completions within 400m of facilities has not been met for any category. At 55.7%, the majority of completions over the plan period are within the proximity of a Retail Centre. At 36.8%, a significant proportion of completions over the plan period are within proximity of designated employment areas. This is a significant increase from earlier in the plan period, demonstrating that more recent completions are located closer to such services. In the case of other facilities, it should be noted that there is only one hospital and one

⁷ Major health centre defined using space standard of 83.3 sqm as set out in Surrey Heath Borough Council Infrastructure Needs Assessment 2011.

⁸ Camberley Town Centre and Core Employment Areas as defined on the Local Plan Proposals Map

⁹ Camberley Town Centre, District and Local Centres and Neighbourhood Parades as defined on the Local Plan Proposals Map

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

major health centre in Surrey Heath (Frimley Park Hospital and Camberley Health Centre). Frimley Park has a large catchment area extending beyond the Borough's boundaries, into Hampshire and Berkshire, and it is therefore unfeasible for all residential development in the Borough to be located within 400m of this. Further, there are 4 secondary schools in Surrey Heath, most of which cover the western urban area of the borough. As such it may continue to be difficult to meet the hospital, major health centre or secondary school indicators in the future.

Indicator: Number of dwellings completed by settlement location

Target: Achieve percentage of completions in line with Policy CP3 of the Core Strategy

Performance: Target PARTIALLY MET

Analysis:

Housing completions by settlement 2011-2018:

	Plan period 2011-2025 target		2017/18 completions (net)		2011-2018 completions (%)	
	%	No.	%	No.	%	No.
Bagshot	10	270	5	10	13	187
Bisley	2	45	33	75	11	166
Camberley	31	860	34	77	46	672
Chobham	2	55	3	7	1	20
Deepcut	45	1235	6	13	5	72
Frimley	4	120	10	23	14	210
Frimley Green	1	20	0	0	1	2
Lightwater	1	40	0	0	3	55
Mytchett	2	55	2	4	3	47
West End	1	20	1	1	1	5
Windlesham	1	20	6	14	2	32
TOTAL	100	2740	100	224	100	1465

Over the plan period to date there has been a relative over delivery (in percentage terms) of housing in some areas of the Borough. In most such cases, the apparent over delivery can be accounted for generally by specific large developments in each settlement, namely Notcutts at Bagshot, former Bisley Office Furniture in Bisley and the former Clewborough House School and former Children's centre sites in Frimley. Camberley has seen additional development in the form of numerous large office to residential conversions through Prior Approval under the General Permitted Development Order (GPDO) 2015. The apparent over delivery in Bagshot is already beginning to plateau since earlier monitoring years and it is anticipated that this will continue as the plan period progresses. It is also expected that the same trend will be demonstrated in Frimley, in future monitoring years. Similarly, the apparent under delivery at Deepcut can be accounted for by the expected redevelopment of Princess Royal Barracks which is anticipated to deliver some 1,200 homes from the delayed date of 2019 onwards. Therefore, the target has been partially met.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Housing Delivery

Objective 2: To provide sufficient housing to meet the Borough’s needs without causing harm to areas of importance for biodiversity

CSDMP Delivery Policies: CP3, DM5 and Saved Local Plan 2000 **Delivery Policies:** H3, H6, H8.

Indicator: Net additional dwellings for reporting year

Target: Policy CP3 of the CSDMP sets out an overall requirement of 3,240 dwellings to be completed between 1st April 2011 to 31st March 2028. Annualised Housing Requirements April 2011-March 2028 = 191 dwellings (3,240 divided by 17 years).

In December 2016, an updated Hart Rushmoor Surrey Heath Strategic Housing Market Assessment (SHMA) was published. The SHMA sets out an objectively assessed housing need (OAHN) requirement of 6,876 dwellings to be completed in Surrey Heath over the 18 year period from 2014-2032. This equates to an annualised housing requirement of 382 dwellings in the Borough.

Performance against the target: Target PARTIALLY MET

Analysis:

Net housing completions for reporting year:

CSDMP Annualised Target	Annualised OAHN	2017-18 net completions
191	382	224

The delivery of housing in the monitoring year exceeds the CSDMP annual target figure of 191. Taking into account cumulative completions for the plan period to date, an average of 210 units per year have been delivered. This demonstrates that the annualised Core Strategy target for net additional dwellings has now been exceeded both during the monitoring year and over the plan period to date.

However, the delivery of 224 dwellings during the monitoring year falls short of the annualised OAHN figure of 382. The OAHN target has therefore not been met either during the monitoring period, or over the SHMA period to date. Consequently, the target has been partially met. Appendix 5 lists all housing units completed during the monitoring year.

Indicator: Housing Trajectory

Target: The National Planning Policy Framework (NPPF) indicates that Local Plans should make provision for 15 years’ supply of housing¹⁰. This is assessed against both the annualised housing target of 191 units set out in the CSDMP as well as the housing target of 382 dwellings per annum

¹⁰ The NPPF also requires the Council to demonstrate a 5 year housing land supply (plus 5% buffer).

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

set out in the Hart Rushmoor Surrey Heath 2016 SHMA.

Performance against the target: Target PARTIALLY MET

Analysis: The Council has produced a housing trajectory for the period 2014-2032 which includes past and estimated future housing completions on an annual basis. This is shown in Appendix 2 and reflects the housing trajectory applied in the 2017 Strategic Land Availability Assessment (SLAA). Although the SLAA is a separate document to the AMR, the study has a base date of 31st March 2017 and therefore the trajectory used is an accurate reflection of future housing projections for the monitoring year. The current housing trajectory demonstrates an adequate supply of sites to meet the Core Strategy housing delivery targets over the plan period. It also shows that there are insufficient sites to meet Surrey Heath’s OAHN figure of 382 dwellings per annum over the same period. Therefore, the target has been partially met.

However, during the monitoring year, the Council has permitted more residential units than have been delivered. Below is a table that summarises the number of dwellings permitted and completed in the specified period.

Housing Permission sand Completions During Monitoring Year:

	Monitoring Year: 01/04/17 – 31/03/18
Total Permissions (net)	670
Total Completions (net)	224

As shown in the table above, the number of dwellings permitted far exceeds the number delivered during the monitoring year. Furthermore, these permitted residential applications hold SANG capacity. This has implications for the Council’s ability to mitigate for further additional dwellings, as new residential applications come forward.

Indicator: Number of rural exception dwellings completed by location within AMR year and within Plan Period

Target: No Target

Performance against target: N/A

Analysis: No rural exception sites have been delivered in the current monitoring year or the plan period to date. However, permission has been granted for a rural exception site at Former Little Heath Nurseries, Burr Hill Lane, Chobham, for 35 affordable dwellings and the site is under construction. Rural exception sites will continue to be monitored in subsequent AMRs.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Local Plan 2000 Indicator: Implementation of the Housing Allocation Sites

Site	Target	Completions 31/03/2018
Sergeants Mess, Bellew Road, Deepcut	25	0
Alma-Dettingen Barracks, Deepcut (phase 2)	145	197
Grange Nurseries/ No 11 Coleford Bridge Road and Linsford Bungalow, Mytchett	38	44(41); 3 not started ¹¹
Notcutts Nursery and Woodside Cottage, Bagshot	150	182
83 College Ride, Bagshot	30	0
Dyckmore, Streets Heath, West End	10	0
Salisbury Terrace, Mytchett	16	2
Whitehill Farm, Kings Ride, Camberley	10	40 (C2)
TOTAL (net)	424	432

Analysis:

The majority of the Local Plan 2000 Housing Allocation sites have now been built and the expected total number of units on these sites has been exceeded. Therefore the target has been partially met. Of those that have not yet been developed, the Sergeants Mess will come forward as part of the release of the Princess Royal Barracks site. 83 College Ride, Whitehill Farm and Dyckmore are within the 400m zone of the SPA where Natural England advise mitigation for C3 (residential) use is not acceptable. However, Dyckmore now has permission for C2 (residential institution) use care home that is currently under construction and will contribute toward addressing overall housing need in Surrey Heath. Whitehill farm also had a permission for C2 (residential institution) use care home that has completed in the monitoring year. Land at Woodside Cottage, Bagshot is known to still be available.

The Camberley Town Centre Area Action Plan (CTC AAP) was adopted in July 2014 and contains a number of allocated sites for housing and other uses.

¹¹ 19 gross (17 net) completed, with 3 permitted units outstanding at Grange Nurseries.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Objective 3: Provide housing that meets the need of all sections of the community

CSDMP Delivery Policies: CP5, CP6, CP7, DM6

Indicator: Gross affordable housing completions and number of net completions as a percentage of total housing completions

Target: See table below.

Performance against target: Target NOT MET

Analysis:

	2017-2018 net completions (no.)	2017-2018 net completions (%)	Plan Period to Date net completions (no.)	Plan Period to Date net completions (%)	CSDMP Target (% of total completions)
All Affordable Housing	36	16	113	8	35
Intermediate	21	9	85	6	17.5
Affordable Rented	15	7	28	2	17.5

The NPPF (Annex 2) defines affordable housing as, *“Social rented, affordable rented and intermediate housing, provided to eligible households whose needs are not met by the market. Intermediate housing is homes for sale and rent provided at a cost above social rent, but below market levels. These can include shared equity (shared ownership and equity loans), other low cost homes for sale and intermediate rent, but not affordable rented housing.”*

Over the plan period to date, around 8% of housing completions overall have been affordable, which is below the CSDMP target. It is also notable that there is not an even split between Intermediate and Affordable Rented housing. This is partially due to a single redevelopment scheme in Chobham, where existing Affordable Rented housing was demolished and replaced with a mixture of Intermediate and Affordable Rented dwellings, resulting in a net loss of dwellings overall. It is also expected that there will be some delay before impacts of the new policies contained within the CSDMP are fully reflected in completions data.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Indicator: Percentage of affordable and market units completed by type and size

Target: Aim to achieve a range of housing types as set out below

	Market (%)	Intermediate (%)	Social Rented (%)
1 bed	10	20	35
2 bed	40	40	30
3 bed	40	40	20
4+ bed	10	0	15

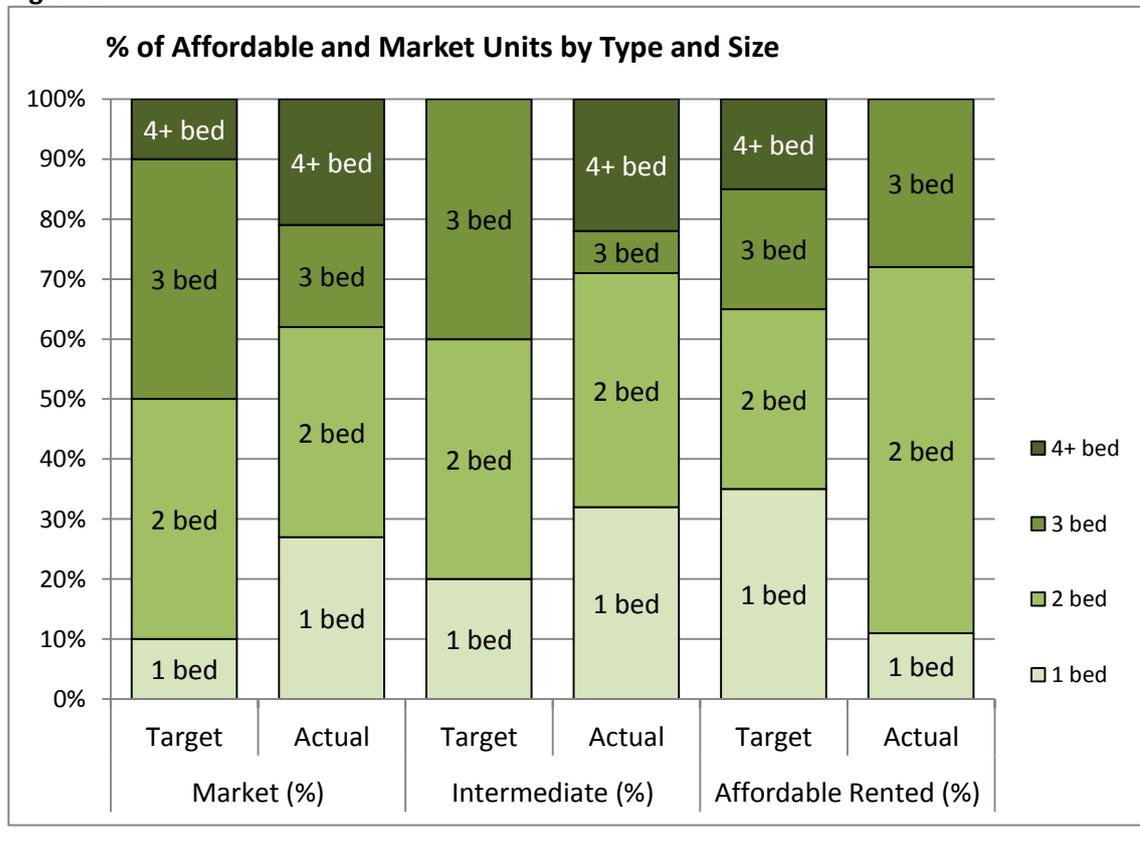
Performance against the target: Target PARTIALLY MET

Analysis:

Housing delivery plan period to date (2012-2018):

	Market (%)	Intermediate (%)	Social Rented (%)
1 bed	27	32	11
2 bed	35	39	61
3 bed	17	7	28
4+ bed	21	22	0

Figure 2



MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

The target range of housing type and tenure has not been fully met, but has incrementally improved over the course of the plan period, indicating that the relevant policies are gradually taking effect and therefore the target has been partially met. In the market housing category, a spread of housing sizes has been achieved, with an equal balance between larger and smaller dwellings. A range of housing sizes has also been achieved in the Intermediate Affordable housing category. Although the proportion of 3 bed units is noticeably lower than the target percentage, combined 3 and 4 bed units closely resemble the target. The majority of Affordable Rented dwellings delivered are 2 bedroom. The share of 1 bedroom dwellings has decreased in the monitoring year and as illustrated in Figure 2, there is a lack of larger 4+ bed Affordable Rented dwellings.

Indicator: Net additional Gypsy and Traveller pitches

Target: Policy CP7 of the CSDMP states that the borough will seek to provide 19 Gypsy and Traveller pitches by 2027.

Performance against target: Target NOT MET

Analysis: Since the date of adoption of the Surrey Heath Local Plan (2012) up until 31st March 2018 no additional Gypsy pitches had been provided.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Princess Royal Barracks

Objective 4: Through the regeneration of the Princess Royal Barracks site, to deliver a sustainable rural community set within a high quality built and natural environment

CSDMP Delivery Policies: CP4

A hybrid application for the redevelopment of the Princess Royal Barracks site as a major residential-led development totalling 1,200 new dwellings was approved in April 2014. The anticipated start date for this development is 2019 and therefore the indicators will not be monitored until that time. However, an application for approval of reserved matters pertaining to phase 2B for the erection of 215 dwelling houses (17/0871) was granted subject to conditions on the 12/02/2018.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Biodiversity

Objective 5: Protect and enhance biodiversity within the Borough including sites of local importance for biodiversity and aim to deliver Surrey Biodiversity Action Plan (BAP) Targets

CSDMP Delivery Policies: CP14A & B

Indicator: Change in area of biodiversity importance

Target: Maintain 100% land area of all designated sites

Performance against the target: Target MET

Analysis: There have been no additions or deletions to any designations of biodiversity importance in 2017/18. The target has therefore been met.

Indicator: Condition of SPA, SAC and SSSIs

Target: Currently data is only available on the condition status of SSSIs. However in Surrey Heath, the area covered by SSSIs corresponds with the area covered by the Thames Basin Heaths SPA. All land designated as SAC also falls inside the SSSI boundary. The Government's Public Service Agreement (PSA) target was to have 95% of the SSSI area in favourable or recovering condition by 2010. The Surrey Nature Partnership (SNP) has produced policy statements for Biodiversity Opportunity Areas (BOAs) throughout the county, including 5 within Surrey Heath which correspond with the SPA, SAC and SSSIs in the Borough. These Policy Statements are based upon the national Biodiversity 2020 Strategy and contain targets relating to the condition of the SSSIs which prescribe a percentage of the area that should be in favourable condition. Natural England conducts continual surveys of SSSIs to determine the condition of these areas. Therefore, the SNP targets can be measured against the information provided in these surveys, as detailed below.

Performance against target: Target PARTIALLY MET

Analysis:

Condition of Sites of Special Scientific Interest at March 2018¹²

SSSI	Surrey Nature Partnership (SNP) Target (%)	% of site in Favourable Condition	% of site in Unfavourable Recovering Condition	On track for SNP 2020 target?
Ash to	50% to achieve favourable	61.37%	37.65%	✓

¹² Source: <https://designatedsites.naturalengland.org.uk/>

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Brookwood Heaths	condition by 2020			
Basingstoke Canal	50% to achieve favourable condition by 2020	16.63%	10.40%	x
Broadmoor to Bagshot Woods and Heath	75% to achieve favourable condition by 2020	75.63%	23.83%	✓
Chobham Common	50% to achieve favourable condition by 2020	31.15%	68.85%	-
Colony Bog to Bagshot Heath	50% to achieve favourable condition by 2020	87.71%	11.62%	✓

The SNP Policy Statement targets are generally on track to be met, with the notable exception of the Basingstoke Canal SSSI, and therefore the target has been partially met. Colony Bog to Bagshot Heath SSSI has demonstrated significant improvement and the target of 50% of the site in a favourable condition has been achieved, with 87.71% now in a favourable condition. The condition of SSSIs is largely outside of planning control and is primarily a land management issue. The extent and speed to which habitats can be restored to a favourable position is uncertain and relies largely on Natural England working with landowners. However, the Council will endeavour to work with authorities such as Natural England and the Surrey Wildlife Trust to help address what can be done in the particular designated areas that are currently not meeting targets.

Indicator: Visitor number surveys for SPA/SAC			
Target: No increase in visitor numbers over plan period			
Performance against the target: Target MET			
Analysis:			
Results of 2012/13 SPA visitor survey:			
Access Point	Number of people entering SPA, August 2005	Number of people entering SPA, August 2012 or 2013	% change between 2005 and 2012/13
Chobham Common (staple Hill)	38	68	79%
Sandpit Hill, Lightwater	100	161	61%
Mytchett Place Road, Mytchett	112	159	42%
Top of Kings Ride, near Camberley Town Centre	116	127	9%
Chobham Road, Chobham Common	124	128	3%

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Top of Bracknell Road, Old Dean Estate, Camberley	84	80	-5%
Lightwater Country Park, Lightwater	242	112	-54%
Total	816	835	2.3% increase

Natural England commissioned a visitor survey of the Thames Basin Heaths SPA that took place over 2012 and 2013. The results of this can be assessed against the baseline figures of a previous survey in August 2005. In order to maintain a consistent approach, only the results from the borough’s seven access points surveyed in 2005 have been compared with those that were resurveyed.

The results from the 2012/13 survey demonstrate an additional nineteen people entered the SPA in Surrey Heath, when compared to the 2005 survey. This resulted in a 2.3% increase in the number of visitors recorded in 2012/13 when compared to the number recorded in 2005. A report commissioned by Natural England¹³ states that a 10% increase in the total count of visitors should be attributed to either location specific factors or unquantifiable sampling variation. Consequently, the 2.3% increase in SPA visitors in the borough is not considered to be a significant increase and falls well within the remit of what could be expected by chance. Therefore, these results provide no significant evidence that overall visitor numbers have either increased or decreased at the surveyed sites since 2005. No further visitor surveys have been conducted since the 2012/13 survey. Once another survey has been commissioned and conducted, the information for this indicator will be updated in future monitoring years.

Indicator: Condition status of SNCIs

Target: Maintain 100% of local sites in favourable condition over plan period

Performance against the target: Target NOT MET

Analysis:

Condition status of SNCIs

Site Condition based on 2011/12 surveys	Number of sites	% of sites
Favourable	28	51%
Unfavourable	2	4%
Unfavourable – Recovering	5	9%
Unfavourable – Declining	9	16%
Permission to resurvey not granted	11	20%

The condition of SNCIs is not assessed on an annual basis. Evidence is acquired from surveys

¹³ Source: <http://publications.naturalengland.org.uk/publication/4514481614880768>
 Natural England Commissioned Report NECR136: Results of the 2012/13 visitor survey on the Thames Basin Heaths Special Protection Area (SPA). First published February 14th 2014.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

undertaken by the Surrey Wildlife Trust ON SNCIs in the borough have not been resurveyed since previous monitoring years. Therefore the information may not accurately reflect the current situation. This will be updated in future monitoring reports, once the information becomes available. The Council will liaise with the surveying body to help establish when it is anticipated that the surveys will next be updated.

The 2011/12 survey demonstrates that the target has not been fully met, with only 51% of sites currently in a favourable condition. However, this matter is largely outside of planning control and is primarily a land management issue. The extent and speed to which habitats can be restored to a favourable condition is uncertain and relies largely on the actions of landowners. The Borough Council will continue to use planning policies to avoid adverse impacts from additional development where this is appropriate.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Infrastructure

Objective 6: Ensure that new development contributes to environmental, infrastructure and service improvements and minimises impacts upon both the natural and built environment

CSDMP Delivery Policies: CP2, CP12, DM9

Indicator: Infrastructure projects completed during AMR year			
Target: To achieve delivery in line with Infrastructure Delivery Plan			
Performance against the target: Target PARTIALLY MET			
Analysis: Progress of projects phased in 2013 Infrastructure Delivery Plan			
Scheme	Indicative Phasing	Completed or in line with indicative phasing	Not committed within indicative phasing
Replacement of Portesbery Road Primary School with new build facility	2013/2015	Completed 2015	
Increase capacity at Bisley C of E Primary School	2013	Completed 2013/14	
Additional shared SANG for 146 people (61 units)	2013-2018	Swan Lakes - Capacity: 194 (80 units). Hawley Meadows - Additional capacity: 386 (154 units). completed 2014	
Modernisation of Burrell Road Play Area	2013	Completed 2013	

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

London Road Recreation Ground PHASE 2 refurbishment works	2013	Completed 2013 (received additional information)	
Provision of new timber play area at Southcote Park	2013	Completed 2013	
Increase capacity at Watchetts Recreation Ground and provision of new play equipment	2013		Completed 2016
Increase capacity at Frimley Green Recreation Ground	2013	Completed 2013	
Toucan crossings, cycle crossing at Watchmoor Park	2012/13	Completed 2013	
Improvements to Meadows Roundabout to relieve congestion and improve accessibility	2016		Secured. Under Construction 2018
Realignment and refurbishment of B3411 Frimley Road/ A30 London	2016		Secured. Not commenced
New Bracebridge - A30 London Road link	2016		Not commenced, not included in SCC's program of schemes
Off-carriageway pedestrian and cycle route along A331	2016	Completed Spring 2017	
Four bus lay-bys on the A331	2016		Secured. Not commenced
Toucan crossings on The Meadows shopping Centre accesses	2016		Secured. Not commenced
Blackwater Valley Route cycle route	2013-18	Completed Spring 2017	

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Junction improvements to support delivery of the Camberley Town Centre AAP, reduce congestion and improve accessibility	A30 London Road/Knoll Road/Kings Ride	2017		LEP funding secured. Not commenced
	A30 London Road/Park St			
	Knoll Rd/Portesbury Rd			
	High St/Portesbury Rd, Pembroke Broadway			
	A30 London Rd between town centre and Meadows gyratory			
A cycle network along A30 London Rd/Knoll Rd/Portesbury Rd/ Pembroke Broadway/Charles St				
Schemes committed/completed as indicated			10	7

In February 2013 an Infrastructure Delivery Plan for the period 2012-28 was introduced. This document was produced in order to support the delivery of the Surrey Heath Local Plan; in particular, development identified in the Core Strategy & Development Management Policies DPD and Camberley Town Centre AAP. Infrastructure projects from the IDP that are shown to take place in 2013-18 have not been included in the performance data unless already under construction or complete, as they have a further year of their indicative phasing period.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

The target has partially been met. Overall, 10 projects have been completed within their indicative phasing period or early and 1 was completed behind schedule. A further 6 projects have been secured but not yet commenced. These projects rely on external organisations for delivery and therefore the Council has little influence in fulfilling their date of commencement.

Appendix 3 sets out a list of infrastructure projects included in the 2010 Infrastructure Delivery Plan which have now been completed.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Local Character

Objective 7: Ensure that new development respects the essential character of the local area, including historic structures and environment

CSDMP Delivery Policies: CP2, CP12, DM9

Indicator: Housing Quality – Building for life assessments
 No suitable schemes were assessed against these criteria during the monitoring year.

<p>Indicator: Number and details of archaeological finds within areas of high archaeological potential and within development sites of 0.4ha or above</p> <p>Target: No target – contextual</p> <p>Performance against the target: N/A – no target</p> <p>Analysis: During the monitoring period there were some discoveries of archaeological features within areas of high archaeological potential and sites above 0.4ha in size. These have been compiled in the table below.</p>					
Date	App no.	Site	Policy	Work completed	Results/ Summary of Archaeology found
11/04/2017	17/0286	Land to the east of Bellew Road, Deepcut, Camberley	over 0.4ha	Desk Based Assessment	n/a
May 2017	16/0389	Chobham, Little Heath Nursery.	Over 0.4ha	Archaeological evaluation	The evaluation involved the excavation of six trial trenches across the site. A thick buried former topsoil was observed indicating that the site was likely part of the wider heath, and possibly wetland, although no preserved organics were encountered which may have

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

					indicated potential for environmental archaeological analysis. No further work required.
08/05/2017	15/0445	Land to the north and east of Malthouse Farm, Benner Lane, West End	over 0.4ha	WSI for excavation	n/a
15/05/2017	17/0359	7 Windsor Road, Chobham, Woking, GU24 8NA	AHAP	Desk Based Assessment	n/a
17/05/2017	12/0546	Princess Royal Barracks, Deepcut	over 0.4ha	WSI for phase 1 of evaluation; evaluation	Phase 1 of an archaeological evaluation was undertaken by Cotswold Archaeology. Twelve trenches were excavated. Of the features that were found during the course of the Phase 1 evaluation, they corresponded with trackways and boundaries shown on 20 th century mapping of the site, and not thought to be of heritage significance.
25/05/2017	14/0800 & /01	The Ridgewood Centre, Old Bisley Road, Frimley	over 0.4ha	WSI for evaluation & Historic Building Recording	A second phase of evaluation trenches, revealed a sequence of contaminated late post-medieval/modern made ground deposits directly overlying the truncated natural geology. No significant archaeological finds

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

					<p>or deposits were identified. No further archaeological work was required.</p> <p>A programme of building recording created a record of the sanatorium/hospital buildings prior to their demolition or conversion. A short summary of the building history is to be published in a local history journal.</p>
05/06/2017	16/0678	Bovington Cottage and Cattery, Bracknell Road, Bagshot	over 0.4ha	n/a	n/a
13/06/2017	16/0554	Land South of 24-46 (Evens), Kings Road, West End	Over 0.4ha	Desk Based Assessment. Evaluation.	4 evaluation trenches undertaken March 2017. No archaeological finds or features were revealed and the site was shown to have shallow sandy soil horizons largely truncated from previous vegetation growth.
15/06/2017	17/0307	Rosebank Nurseries, Chertsey road, GU24 8PL	over 0.4ha	Desk Based Assessment	n/a
22/08/2017	17/0765	Former Cheswycks School, Guildford Road, Frimley Green, Camberley, GU16 6PB	over 0.4ha	Desk Based Assessment	n/a
05/09/2017	17/0733	Bovington Cottage, Bracknell Road, Bagshot, GU19 5HX	over 0.4ha	Desk Based Assessment	n/a
09/10/2017	17/0821	Land to rear of Thurdon, Bear Cottage and	over 0.4ha	n/a	n/a

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

		Homeleigh, Beldam Bridge Road, West End, Woking, GU24 9LP			
24/10/2017	17/0821	Land to rear of Thurdon, Bear Cottage and Homeleigh, Beldam Bridge Road, West End, Woking, GU24 9LP	over 0.4ha	n/a	n/a
28/11/2017	17/1046	24 Benner Lane, and Land to Rear of 24 to 30 Benner Lane, West Woking, GU24 9JQ	over 0.4ha	n/a	n/a
14/02/2018	2017/0733	Bovington Cottage and Cattery, Bracknell Road, Bagshot	over 0.4ha	WSI	No archaeology. A single trench revealed that significant truncation of the soil profile had previously taken place and could not determine whether the projected Roman Road would have been present on the site.

Indicator: Number of buildings and structures maintained, added or deleted from the local list

Target: No target – contextual

Performance against the target: N/A – no target

Analysis: In 2017/18 there have been no additions or deletions to the local list. A review of the local list is currently underway. Existing local heritage assets are being assessed in order to determine whether all should remain on the local list. Work is also being conducted to identify whether it is necessary to add any local heritage assets to the list. The results of this study will be provided in subsequent AMRs when the information is fully updated.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Environment

Objective 8: Maintain and Protect the Countryside and Green Spaces in settlement areas and provide an integrated green infrastructure network

CSDMP Delivery Polices: CP1, CP13, DM4, DM15, DM16

Indicator: Amount of land in Surrey Heath designated as Settlement, Countryside Beyond the Green Belt or Green Belt

Target: Achieve no net loss of Green Belt land

Performance against the Target: Target MET

Analysis: In 2017/18 and over the plan period there has been no change to Green Belt, Countryside or Settlement Area designations. The target has therefore been met.

Indicator: Amount of land (ha) implemented as SANGs during AMR year and plan period

Target: 8ha per 1,000 net new population

Performance against Target: Target MET

Analysis:
The table below shows all SANG sites implemented since the start of the plan period.

Date of Implementation	Name of SANG site	Total discounted SANG area (ha)	Total SANG capacity (people)	Total SANG capacity (dwelling)
Jul 2014	Hawley Meadows	3.1	386	154
Oct 2015	Chobham Meadows	23.5	2400	960
Dec 2015	Share of Shepherds Meadow	9.6	1200	500

In monitoring year 2015/2016 the Council was able to acquire r capacity by implementation of a new SANG at Chobham Meadows, Station Road, Chobham. This SANG provides capacity for 2,400 people, equivalent to 960 dwellings. In addition, the Council has a Memorandum of Understanding (MoU) with Bracknell Forest Borough Council, for the use of capacity at

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Shepherd Meadows SANG. This enables avoidance measures for 1,200 persons capacity, equivalent to 500 dwellings.

In summary, all net new residential dwellings permitted in Surrey Heath Borough must be assigned against an existing SANG. As no net new dwellings have been permitted without SANG provision being made, it is considered that the target has been met. The Council is continually looking for opportunities to further increase SANG capacity for the Borough.

Indicator: Amount of open space or recreational areas lost to other uses

Target: Aim to achieve no greater loss than 10% over plan period

Performance against target: Target MET

Analysis: A planning application at Camberley Heath Golf Club, which is a designated green space, was permitted in the monitoring year. The proposed development partly encroaches into the designated green space within settlement area. The area of greenspace that was encroached on is minimal compared to the overall area of the designated greenspace and therefore significantly below the 10% target. Previously in the plan period there have been no planning applications permitted which are expected to lead to the loss of green spaces or recreational areas. Consequently, defined green space designations have not been altered and the target has therefore been met.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Climate change

Objective 9: To support the development of a waste strategy that improves levels of recycling and minimises waste production

CSDMP Delivery Policies: DM9

Indicator: Percentage of waste sent for reuse, recycling and composting

Target: 40% of waste sent for reuse, recycling and composting per annum

Performance against target: Target MET

Analysis: In 2017/18, 61.68% of waste was sent for reuse, recycling and composting. The overall average for the plan period to date is 61.96%. The target has therefore been met.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Objective 10: To minimise impact on climate change and to minimise the effect of climate change upon the Borough through a reduction of greenhouse gas emissions and adoption of more environmentally friendly technologies and practices.

CSDMP Delivery Policies: CP2, DM7, DM8, DM9, DM10

Indicator: Carbon Dioxide Emissions (kilotonnes)

Target: Reduce CO₂ emissions to 34% below 1990 levels by 2020 (1990 baseline: 670 kilotonnes)

Performance against the target: target MET (within the scope of Local Authorities)

Analysis: The latest statistical release for CO₂ emissions by Local Authority Area is from statistics published by the Department of Energy and Climate Change¹⁴. Data is currently only available for the years 2005-2016. The figures are released annually and with each update, previous figures are invariably adjusted. This makes it difficult to monitor the indicator with complete consistency. The CO₂ emissions data taken from the June 2018 release are as follows for Surrey Heath.

Level of CO₂ Emissions for Surrey Heath by calendar year

Year	CO ₂ Emissions (kilotonnes)	Actual Reduction of 1990 baseline (%)	Incremental reduction (%) required to meet 34% in 2020
1990	670	0%	0%
2016	545.7	18.6%	29.5%
2016 (within the scope of Local Authorities)	430.5	35.7%	29.5%
2020	442.2 required	N/A	34.0%

¹⁴ <https://www.gov.uk/government/statistics/uk-local-authority-and-regional-carbon-dioxide-emissions-national-statistics-2005-2016>- Department of Energy & Climate Change: statistical release, June 2018

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

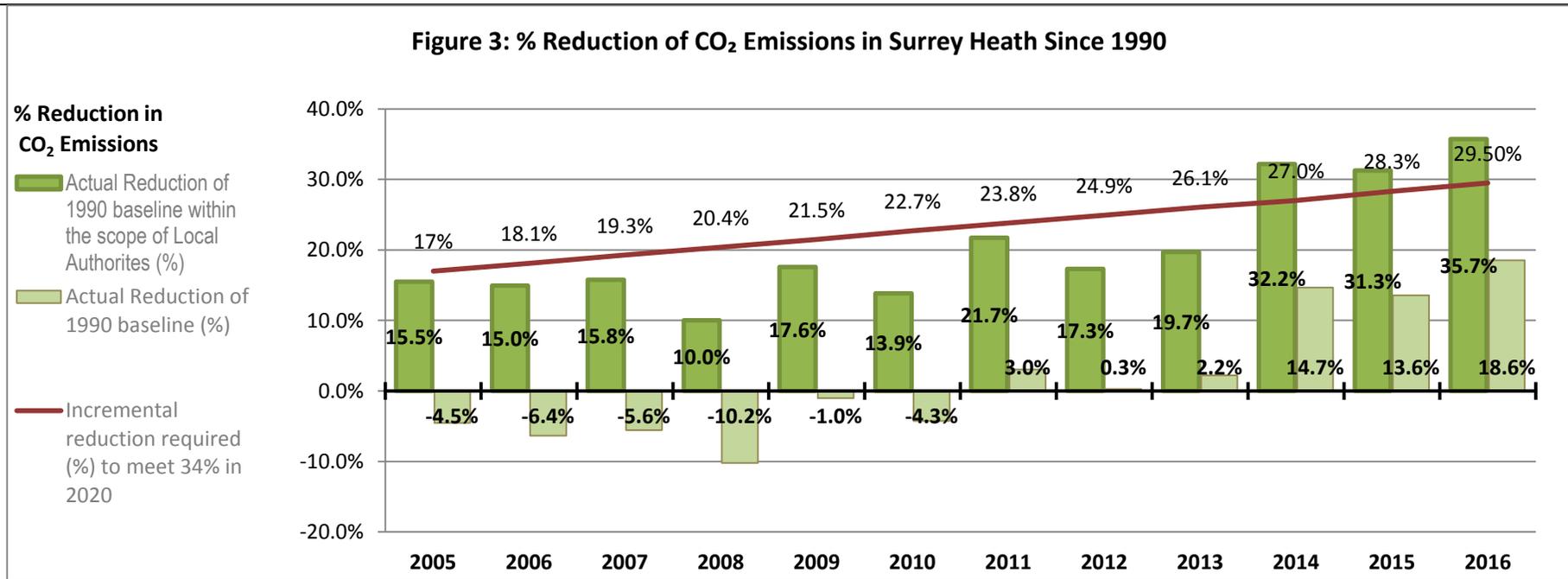


Figure 3 demonstrates that within the scope of influence of Local Authorities (namely Surrey County Council and Surrey Heath Borough Council), there has been a reduction of 239.5 kilotonnes CO₂ emissions in the latest statistical release year, from the 1990 base rate of 670. This is a 35.7% reduction of 1990 levels. The overall reduction of 1990 base levels is 18.6% at 2016. These figures can be set against an incrementally derived target reduction of 29.5% at 2016 in order to meet the 2020 target of a 34% reduction. Overall, there has been a general trend toward a reduction of CO₂ emissions in the Borough since 2005, when recorded data is published from. At 35.7% in 2016, the reduction of emissions in Surrey Heath within the scope of Local Authorities is above the 29.5% reduction required to be on track to sufficiently meet the target of a 34% reduction in 2020. However the overall reduction of emissions not accounting only for that within the scope of Local Authorities was 18.6% in 2016, which is significantly below the 29.5% incremental requirement. For the purpose of monitoring this target, Surrey Heath’s performance is being measured and consequently, it is considered within the scope of Local Authorities. Therefore, the target has been met.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Indicator: Number of buildings permitted to prescribed standards for energy and water efficiency

This indicator is dealt with under building regulations and is therefore not reported in the AMR

Indicator: Renewable energy generation

Target: No target

Performance against the target: N/A NO TARGET

Analysis: No relevant schemes were permitted or completed during the monitoring year.

Indicator: Number of developments completed with SUDS measures implemented

Target: Achieve SUDS in all development where flood risk identified

Performance against the target: Target MET

Analysis: All schemes where additional dwellings were created have a form of SUDS incorporated, as a requirement. In particular, schemes within areas of potential flood risk.

Indicator: Number of planning permissions granted contrary to Environment Agency advice on flooding and water grounds

Target: 0% of all applications to be granted contrary to EA advice

Performance against the target: Target MET

Analysis: In 2017/18 no planning applications were approved contrary to Environment Agency advice. The target has therefore been met.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Travel and Transport

Objective 11: Improve travel choice and transport services to encourage sustainable travel patterns and, in particular, reduce reliance on the car

CSDMP Delivery Policies: CP1, CP11, DM11

Indicator: Percentage of dwellings or B class floorspace completed within 400m or 5 minute walk time of a half hourly bus service in urban areas and within 800m or a 10 minute walk time of an hourly bus service in rural areas				
Target: To achieve 80% of all development over plan period				
Performance against the target: Target PARTIALLY MET				
Analysis:				
B class floorspace completions - plan period 2012-2018				
	Total B class floorspace completed (net) ¹⁵	B class floorspace completed within 400m/ 5 min walk of bus stop (urban)	B class floorspace completed within 800m/ 10 min walk of bus stop (rural)	% B class floorspace completed within prescribed distance of bus stop
Urban	3490	2994	n/a	85.79%
Rural	4319	n/a	3091	71.57%
Total	5563	2038	3091	77.92%
Dwelling completions – plan period 2012-2018				
	Total dwellings completed (net) ¹⁶	Dwellings completed within 400m/ 5 min walk of bus stop (urban)	Dwellings completed within 800m/ 10 min walk of bus stop (rural)	% Dwellings completed within prescribed distance of bus stop
Urban	1001	947	n/a	93.09%
Rural	61	n/a	55	29.41%
Total	1062	947	55	72.11%
As shown in the tables above, the target of 80% has been met for net completions for both B class floorspace and housing completions in urban areas, but taking account all completed development, B class floorspace and dwellings combined as a percentage provides 75.02% without any weighting being applied to dwellings, despite them totalling a significantly larger floorspace than the B class completions. This is mainly due to large sites completing in the monitoring year in rural locations that are not within the target distance to a bus stop. Therefore, the target has been partially met.				

¹⁵ Only applications where there has been a net gain in B-class floorspace have been included in these calculations

¹⁶ Only applications where there has been a net gain in dwellings have been included in these calculations

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Indicator: Percentage of dwellings or B class floorspace completed within a 10 minute walk time or 800m of a rail service (local)

Target: To achieve 50% over plan period

Performance against the target: Target NOT MET

Analysis:

Plan period to date (2012-2018)	Development falling within 10 min walk / 800m of rail service	Development Total across Plan Period	% Development falling within 10 min walk / 800m of rail service
B class floorspace completions (sq.m)	1050	7180	14.62%
Dwellings (no. units)	447	1506	29.68%

The target of 50% has not been met. However, the overall percentage for no. of dwellings within 800m of a rail service has increased from the previous monitoring year. The percentage of employment floorspace within 800m of rail stations has decreased this monitoring year, as relevant B use class applications have not been within this target distance. It is worth noting that whilst there are 3 railway stations in the Borough, they are all located on the western side of Surrey Heath, which restricts the likelihood of delivering a large quantity of development within close proximity of them. Furthermore, much of the western urban area falls outside of their 800m radius.

Indicator: Number of travel plans implemented in association with major developments

Target: Aim to achieve travel plans in 50% of all major developments

Performance against the target: Unable to determine

Analysis: The following list provides details of applications with Travel Plans that are either being implemented or that Surrey County Council (SCC) has commented on, during the monitoring year 2017-18:

Travel Plans Being Implemented

Development	Details	TP date	Status
Eli Lilly	General expansion of site. Pharmaceutical company in Windlesham.	2001	Travel Plan targets achieved and maintained, but Eli Lilly continue to submit TP's voluntarily every 3 years. Last 2 reports submitted in 2013 and 2016.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Frimley Park Hospital	Travel plan has been implemented since 2013	Apr 2013	Year 5 monitoring report is due 2018.
Connaught Junior School	The school's travel plan achieved bronze accreditation via the Modeshift STARS online school travel plan system.	Accreditation valid until 31.3.19.	Condition 5 SU/14/0852 (for additional classrooms).

Travel Plans Received by SCC for Comment

Development	Details	Reason for submission of travel plan
SU/14/0532	Land south of 24-46 Kings Road, West End - 84 dwellings	Framework TP approved to comply with Condition 13 of SU/14/0532 in April 2017.
SU/17/0871	Mindhurst (Princess Barracks, Deepcut) –site 2B. 1200 homes, including school and supermarket. Site 2B is for 215 dwellings.	Framework TP approved in June 2017 for SU/17/0871 for 215 dwellings.
SU/15/0106	Whitehill Farm, Camberley. 64 bed care home- Kings Lodge (Aura Care) opened September 2017.	Comments provided in July 2017, although the associated condition for SU/15/0106 hasn't been discharged. Awaiting an updated TP, with baseline data included.
SU/15/0445	Land North and East of Malthouse Farm, Benner Lane, West End. 95 dwellings.	TP approved July 2017.
SU/17/0669	Ashwood House, 16-22 Pembroke Broadway, Camberley. Conversion of existing second and third floor levels and erection of a two storey roof extension to provide 116 residential apartments.	Comments provided September 2017. Construction underway. Updated TP required prior to occupation to comply with Condition 7 of SU/17/0669.
SU/14/0735	Pembroke House, Park Lane, Camberley. Care home for up to 97 frail and elderly residents.	TP submitted and approved January 2018 to comply with Condition 11 of SU/14/0735.

The Council continues to seek travel plans in consultation with Surrey County Council – implementation is monitored by the County Council and it has not been possible to gather the data required to fully monitor this indicator.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Employment and Retail

Objective 12: Maintain the economic role of the Borough within the Western Corridor and Blackwater Valley sub-region

CSDMP Delivery Policies: CP8, DM1, DM2, DM3, DM13

Saved Local Plan 2000 Policies: E6, E8

Indicator: Total amount of additional employment floorspace by type

Target: Achieve no net loss of employment floorspace over plan period

Performance against the target: Target NOT MET

Analysis:

Additional employment floorspace completed across borough (net)

	A1 (sqm)	A2 (sqm)	A3 (sqm)	A4 (sqm)	A5 (sqm)	B1(a) (sqm)	B1(b) (sqm)	B1(c) (sqm)	Mixed Across B1 (sqm)	B2 (sqm)	B8 (sqm)	B mixed (unable to split) (sqm)	Mixed Across >1 Use Class (sqm)	D1 (sqm)	D2 (sqm)	Total (sqm)
2017-18 (net)	304	-199	132	138	0	-1904	0	0	3980	-1140	-1426	0	0	255	157	297
Plan Period (2012-18) (net)	-1641	4	1	-132	40	-11012	0	382	3839	241	-91	4962	2128	1673	-4417	-4023

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Core Employment Areas B class floorspace completions 2017-18 and Plan Period 2012-18

	B1a (sqm)	B1b (sqm)	B1c (sqm)	Mixed Across B1 (sqm)	B2 (sqm)	B8 (sqm)	B Mixed (unable to split) sqm	Total (sqm)
2017-18 Completed floorspace (gross)	0	0	0	3980	0	0	3980	3980
2017-18 Completed floorspace (net)	-792	0	0	3980	0	0	0	3188
Plan Period (2012-18) (gross)	0	0	0	4228	495	5338	5210	15271
Plan Period (2012-18) (net)	-792	0	-466	4228	278	641	4962	8851

Page 104

The target has not been met, an overall net loss of 4,023 square meters employment floorspace across the plan period to date. However, there has been an overall net gain of 297 square meters employment floorspace in the monitoring year. It should be noted that the large majority of the reduction in floorspace falls within a B1a use class. These losses are largely a result of the expansion of the General Permitted Development Order (GPDO) to include Class J, Part 3, allowing prior notifications for a change of use from Class B1a (office) to Class C3 (dwelling houses). As such, the Borough Council has been unable to prevent the loss of employment floorspace falling within a B1a use class. Excluding B1a to C3 losses, the Council would have in fact gained a figure of 1,414 square meters of B use class floorspace during the monitoring year 2017-18.

Within the Core Employment Areas there has been a net gain in B class floorspace during the monitoring year and also a net gain over the plan period.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Indicator: Total amount of employment floorspace on previously developed land by type

Target: Achieve 80% of employment development on PDL over plan period

Performance against the target: Target NOT MET

Analysis:

% Completed B class floorspace on PDL in the Plan Period to date (figures include only those applications where there has been a net gain in employment floorspace)

	B1a	B1c	B2	B8	Mixed Across B	Total Employment Floorspace
2012-18 plan period sqm PDL	820	0	492	0	4706	6018
2012-18 plan period sqm non-PDL	0	1127	888	1585	0	3600
2012-18 plan period % sqm PDL	100%	0%	36%	0%	100%	63%

As set out in the previous indicator, there has been a net loss in employment floorspace during the plan period to date. Therefore, in order to assess performance against the PDL target, the above table considers solely those applications where there has been a net gain in overall floorspace. On this basis, over the plan period to date, 63% of the total floorspace completed was on PDL. The target of 80% has therefore not been met. This is due to two relatively large developments completed on non-PDL land during the 2012-13 and 2016-2017 monitoring years. Aside from these two developments, 100% of the total employment floorspace has been completed on PDL.

Indicator: Employment Land Available

Target: Maintain sufficient land to meet demand

Performance against the target: Target MET

Analysis: An Employment Land Review of the Functional Economic Area (FEA) which includes Hart District, Rushmoor Borough and Surrey Heath Borough was undertaken in 2015 and an update was published in December, 2016. The results of the study demonstrated that overall, across the FEA there is a sufficient supply of employment land required to meet current and future projected employment forecasts.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Indicator: Total amount (gross) and percentage of retail floorspace completed in town centres, edge of centre locations and outside centres

Target: Achieve 75% of town centre uses within Town, District and Local centres over plan period

Performance against the target: Target NOT MET

Analysis:

Total amount of retail floorspace completed in Plan Period (2012-2018)

	Gross (net) new floorspace completed (sqm) PLAN PERIOD	% total gross retail floorspace PLAN PERIOD
Town/District/Local Centres	3368 (-1684)	62%
Edge of Town/District/Local Centres	0	0%
Outside Centres	2151 (702)	38%

In terms of gross completions for new retail floorspace, 62% has been achieved in the borough’s Town/District/Local centre locations with 0% in edge of centre locations and 38% outside of centres over the plan period. This is mainly due to a specific retail site being completed outside of centres during the monitoring year. Therefore, the target has not been met over the plan period. In previous monitoring years this target has been exceeded.

Objective 13: Promote the role of Camberley Town Centre as a secondary regional centre and as a safe and attractive retail, cultural and entertainment centre with a high quality of environment

CSDMP Delivery Policies: CP8, CP9, CP10

Saved Local Plan 2000 Delivery Policies: TC1, TC2, TC4-10, TC12-22

Please note that objectives related to Camberley Town Centre are now monitored from the policies, indicators and targets within the Camberley Town Centre Area Action Plan (CTCAAP), which was adopted in July 2014. These policies are monitored in Section 5 of this report, following the monitoring of the local plan policies.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

District and Local Centres

Objective 14: Maintain the role of Bagshot and Frimley as district centres for local shops, services and community facilities and protect these uses elsewhere in the Borough

CSDMP Delivery Policies: CP9, DM12

Indicator: Percentage of units in A1 use over plan period in Bagshot primary shopping area (frontage), Bagshot secondary shopping frontage, Frimley primary shopping area (frontage), Frimley secondary shopping frontage and Neighbourhood parades (frontage)			
Target: Maintain or achieve 75% of units as A1 in primary shopping areas and 50% of units as A1 in all other frontages			
Performance against the target: Target PARTIALLY MET			
Analysis:			
Total number of occupied retail (A use class) units in comparison with number and percentage of A1 units for Bagshot and Frimley primary shopping areas, and in all other shopping frontages			
	Total Number of Units in Retail Frontage	Number of A1 Units in Retail Frontage	% of A1 Retail Units in Retail Frontage
Bagshot and Frimley Primary Shopping Areas	54	33	61%
Combined Bagshot and Frimley Secondary Shopping Areas and Other Retail Frontages	230	120	52%
<p>A survey was undertaken in April and May 2017 to identify the types of units that were in use in the borough's district and local centres, and neighbourhood parades. The results of this survey are included as Appendix 4. The 2017 survey demonstrated that 61% of the primary shopping areas in Bagshot and Frimley are in A1 retail use, compared to the CSDMP target of 75%. The borough's other retail frontages including Bagshot and Frimley's secondary shopping areas, as well as all of the local centres and neighbourhood parades were demonstrated to have 52% of units in A1 retail use, which exceeds the CSDMP target of 50% of units in A1 use. The target has therefore been partially met, overall.</p> <p>It is also necessary to take into account that amendments made to the General Permitted Development Order in 2013¹⁷ now mean that smaller A1 units (<150 sqm) can be temporarily changed to A2, A3 or B1 without the need for planning permission. Furthermore, Under Schedule 2, Part 3, Class M of the Town and Country Planning (General Permitted Development) Order, this has been extended to enable conversions from an A1 use to C3 dwellinghouses, subject to prior approval. The effect that this will have on the Council's ability to deliver Policy DM12 in the long term remains to be seen.</p>			

¹⁷ The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2013

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Objective 15: Identify sites on which employment use should be maintained and growth encouraged

CSDMP Delivery Policies: CP8, DM13

Indicator: Amount of (gross) B Class floorspace permitted or lost to other uses outside of Core Employment Areas and Camberley Town Centre

Target: No target

Performance against the target: NO TARGET

Analysis: B class floorspace permitted and completed outside of Camberley Town Centre and Core Employment Areas, Plan Period 2012-18

	B1a	B1b	B1c	Mixed Across B1	B2	B8	B Mixed (unable to split)	Total
Permitted (gross) Plan Period 2012-18 (sqm)	13,776	8,805	298	0	1,182	3,653	987	28,701
Permitted (net) Plan Period 2012-18 (sqm)	-20,355	8,244	-1,531	0	-1,336	-2,140	395	-16,723
Completed (gross) Plan Period 2012-18 (sqm)	3,365	0	1,127	0	1103	694	0	6,289
Completed (net) Plan Period 2012-18 (sqm)	-5,568	0	848	-269	-37	-537	0	-5,563

Over the plan period to date, in terms of completed gross new floorspace there has been a gain of 6,289 sqm B class floorspace outside of Core Employment Areas and Camberley Town Centre, of which 3,365 is in a B1a use class. However, overall there has been a net loss of completed employment (B class) floorspace outside of these areas. This is, in part due to recent changes to permitted development rights (in particular in relation to the conversion of B1 office use to C3 residential) which have made loss of office floorspace more difficult to manage.

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Community

Objective 16: Support the community through: protection from crime and the fear of crime, reflection of cultural diversity, improved facilities for health, well-being and life-long learning

CSDMP Delivery Policies: CP2, CP10, CP12, DM9, DM12, DM15

Indicator: Total floorspace (net square metres) for community and cultural facilities gained or lost by type during AMR year and Plan Period

Target: No target

Performance against the target: NO TARGET

Analysis:
Community and cultural facilities gained or lost

	Educational Facilities (sqm)	Healthcare Facilities (sqm)	Places of worship (sqm)	Leisure Facilities (sqm)	Total (sqm)
2017-18 (net)	195	93	0	124	412
Plan Period to date (2012-18) (net)	953	539	214	-2970	-1264

The borough has lost 1,264 sqm of community and cultural facilities over the Plan Period to date. The loss is due solely to one large application which was completed during the 2015-16 monitoring year. The demolition of leisure facilities and completion of new B class employment floor space was implemented at Lyon Way Industrial Estate, a designated Core Employment Area. It therefore accords with the CSDMP to reclaim a function falling within a B use class in that location. Notwithstanding the loss of leisure facilities during the previous monitoring year 2015-16, there have been net gains in all other community and cultural facilities over the Plan Period to date, and during the monitoring year.

Indicator: Amount of new open space provided on major housing development (ha)
No relevant schemes were completed during the monitoring period

MONITORING THE POLICIES IN THE SURREY HEATH LOCAL PLAN

Leisure and Culture

Objective 17: Provide and support high quality leisure and cultural facilities that are accessible to all

CSDMP Delivery Policies: CP2, CP4, CP10, CP12, CP13, DM14, DM15, DM16

Indicator: The monitoring for this objective is included within Objectives 8, 13 and 16.

MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

5 MONITORING POLICIES IN THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN

Camberley Town Centre Area Action Plan

- 5.1 The CTC AAP was adopted in July 2014 and it is therefore quite early in the AAP period. However, objectives are monitored and reported where evidence is demonstrable, and for allocated sites that are phased in the earlier part of the plan period.
- 5.2 The structure of this section aims to follow the CTCAAP framework, in a summarised tabular format which provides information relating to how well the policies in each thematic area of the AAP are performing. Each objective is grouped within an overarching theme, derived from the AAP framework. The colour coding system used to monitor performance in the CSDMP section is also applied here.

Figure 4: Surrey Heath – Context of the AAP within the Borough

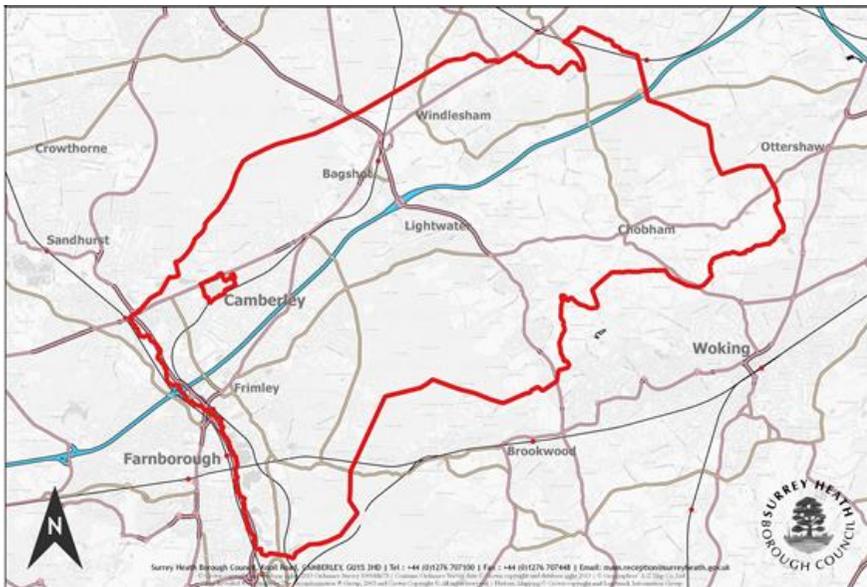


Figure 5: The Camberley Town Centre AAP Boundary



MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

Area Action Plan Themes and Objectives

Theme	Objective	CSDM & AAP Delivery Policies	Relevant Targets	Performance Summary	On Target?
A vital and viable shopping centre	1: Ensure Camberley town centre continues to be a vital and viable shopping facility which meets the needs of its catchment population and to enable the improvements and any increases in floorspace needed to achieve this	CSDM: CP8, CP9, CP10, CP12. AAP: TC2, TC3, TC13	Aim to achieve 41,000sqm (gross) comparison and convenience floorspace in CTC over the AAP period	The AAP was adopted in 2014 and the period runs until 2028. Therefore, there has not yet been a completion of major development over both the monitoring year and the AAP period to date for which to measure this target against. However, additional convenience floorspace has been completed during the monitoring year.	-
A range of cultural and leisure facilities offered	2: Provide an excellent range of leisure, cultural and community facilities to meet the needs of the local population	CSDM: CP10, CP12, DM14, DM16. AAP: TC6.	Aim to achieve no net loss of community, cultural or leisure floorspace in CTC over AAP period	0.0sqm net loss of community, cultural or leisure facilities has taken place in CTC over both the monitoring year and the AAP period to date.	✓
A thriving employment centre	3: To maintain Camberley town centre's role as an employment centre	CSDM: CP1, CP8, CP10 AAP: TC5, TC7, TC8	No target - contextual		/
A place for people to live	4: To enhance Camberley town centre's role as a residential area including the provision of new homes	CSDM: CP1, CP3, CP5, CP6, CP10, CP14B AAP:	Aim to deliver at least 200 new dwellings over AAP period with 35% as	The AAP was adopted in 2014 and the period runs until 2028. However, 92 net homes have already been delivered on the AAP allocated sites to date. In addition care home	-

MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

		TC4, TC14, TC15, TC16, TC17, TC18, TC19, TC20	affordable	containing 92 units has also been completed during the monitoring year. There has been a total of 7 affordable units delivered in the AAP area to date. The Ashwood House site at Pembroke Broadway North has received planning permission for 116 units and is currently under construction. 15-17 Obelisk Way, which is within the area of the London Road Block site, has likewise received planning permission for 16 units and is currently under construction. Overall, this demonstrates good progress against the target of 200 homes. Other sites that incorporate residential accommodation are phased to come forward later in the AAP period.	
A well connected, accessible town centre	5: To improve accessibility within and to the town centre by all means of transport	CSDM: CP10, CP11, CP12, DM11 AAP: TC7, TC8, TC9	Number of travel plans implemented in association with major developments in CTC over AAP period	There are three schemes over the AAP period to date that have been submitted with accompanying travel plans. Of these, one development has been completed, which is the Pembroke House site at Pembroke Broadway. The Travel Plan for this Travel Plan has therefore been implemented and is now subject to monitoring. The Travel Plan Co-ordinator is required to submit monitoring information to Surrey County Council on an ongoing basis. A framework travel plan was submitted as part of a large application in Park Street, Camberley, to comprise Restaurants, a drinking establishment and a 95 bedroom hotel. This application has not	-

MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

				been implemented. The major application for 116 dwellings at Pembroke Broadway North includes a travel plan as an accompanying document. This application has not yet been implemented.	
A clean, high quality centre	6: To improve environmental quality and enhance the character of the town centre and protect the amenity and character of the surrounding residential areas	CSDM: CP2, CP10, CP12, CP13, CP14A, DM7, DM9, DM10, DM17 AAP: TC11, TC12, TC13	40% of waste sent for reuse, recycling and composting over AAP period.	Monitored through Core Strategy targets – 61.68% achieved during 17/18 and 61.96% over the AAP period to date.	✓
			No exceedance of Air quality Strategy targets of 30µgm ⁻³ in CTC	Camberley Air Quality Monitoring Station was located outside of the town centre, at Castle Road, adjacent to the M3. It closed in August 2012 – information for CTC air quality is therefore currently unavailable.	/
A safe, attractive centre	7: To provide a well-managed, safe and attractive town centre	CSDM: CP2, CP10, CP12, CP13, DM9, DM10, DM11, DM17 AAP: TC1	Complete all public realm improvements identified in Public Realm Strategy by end of AAP period.	On target. The AAP was adopted in July 2014 – public realm improvements have already commenced in Camberley’s shopping centre, The Square.	✓
			No target. Number of crimes recorded in Camberley Town Centre can still be measured ¹⁸	No. of crimes committed within 0.25 mile radius of Camberley Town Centre 01/04/17 – 31/03/18 (monitoring year period) = 922 There were 811 crimes recorded over the same period during the previous monitoring year 2016/17.	/

Page 114

¹⁸ Information provided at: <http://www.ukcrimestats.com/Postcode/gu153sl>

MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

Area Action Plan Allocated Sites

AAP Site	Phasing	Delivery at 31/03/2018
London Road Block	Commencement in 2016/2017	Development at the site has not yet been commenced. However, The Square shopping centre has now been acquired by the Council and its refurbishment is being carried out. 15-17 Obelisk Way, which is within the area of the London Road Block site, has received planning permission for 16 units and is currently under construction. Developers have been invited by the Council to submit redevelopment proposal bids for the London Road Block site.
Camberley Station	Commencement post 2020	No required commencement in monitoring year
Land at Park Lane	Specific phasing not stated - 100 dwellings over AAP Period	Number of C3 residential dwellings completed: 61 (net) Number of C2 care home units completed: 92 (net) Total no. of units provided on site: 153
Pembroke Broadway North	Commencement pre- 2020	No required commencement in monitoring year. However, an application for 116 C3 residential units has been permitted for Ashwood House, at this site.
Land East of Knoll Road	Specific phasing not stated - 80 dwellings over AAP Period	31 (net) dwellings have been delivered at Former Camberley Police Station site. The remaining area of allocated site remains to come forward
Magistrates Court	Commencement of development by 2016	Development on the site has commenced at Kings Court for 30 (net) C3 residential units. A further application for additional units is currently under consideration.

MONITORING THE CAMBERLEY TOWN CENTRE AREA ACTION PLAN POLICIES

Completed Floorspace in Camberley Town Centre

Retail, employment and leisure floorspace completions within the boundaries of the CTC AAP during the monitoring year and over the plan period

Town Centre Uses: Floorspace completions within the boundary of Camberley town Centre, 2017-18 and Plan Period 2012-18

	A1 (sqm)	A2 (sqm)	A3 (sqm)	A4 (sqm)	A5 (sqm)	B1a (sqm)	B1b (sqm)	B1c (sqm)	Mixed B1	B2 (sqm)	B8 (sqm)	D1 (sqm)	D2 (sqm)	Mixed Across >1 Use Class (sqm)	Total (sqm)
Gross new floorspace completed 2017-18	0	0	68	138	0	0	0	0	0	0	0	195	124	0	525
Net floorspace completed 2017-18	-394	-70	68	138	0	0	0	0	0	0	-195	195	124	0	-134
Gross new floorspace completed Plan Period 2012-18	802	1151	326	138	346	25	0	0	0	0	0	371	124	218	3501
Net floorspace completed Plan Period 2012-18	-1586	1049	-78	138	262	-4973	0	0	-120	0	-195	371	124	218	-4790

Analysis: There has been a net loss of floorspace for town centre uses in Camberley town centre, both in the AMR year 2017-18 and over the Plan Period. However, during the monitoring year, there have been net gains in A3 and A4 use class floorspace in the town centre. There has been no loss of B1 use class floorspace in the town centre during the monitoring year, despite the ability for offices to be converted to residential accommodation under permitted development rights.

APPENDICES

APPENDIX 1: DUTY TO CO-OPERATE

Activities undertaken in the year ending 31st March 2018

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
Hart District Council and Rushmoor Borough Council	Undertaken work to determine Housing Market Area. Undertaking joint Strategic Housing Market Assessment (SHMA) in line with Government guidance. Joint consultation on methodology and draft SHMA and stakeholder workshop held	On-going	Joint working under duty to co-operate has led to housing market area being defined and the production of a SHMA in December 2014. Member liaison group set up and meetings held. An updated SHMA has been produced in December 2016. Letters were sent to Hart and Rushmoor indicating Surrey Heath will not be able to meet all of its OAHN.
Hart District Council and Rushmoor Borough Council	Undertaken work to determine Functional Economic Area. Undertaking joint Employment Land Review (ELR) in line with Government guidance. Joint consultation on methodology on site assessment undertaken.	On-going	Joint working under duty to co-operate has led to functional economic areas being defined and a joint ELR being produced in June 2015 which was updated in December 2016.
Bracknell Forest District Council	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
	Responded to Bracknell Forest Council's Draft Local Plan (Regulation 18) Consultation.	On-going	A summary of responses to the Draft Bracknell Forest Local Plan consultation has now been published.
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB. On-going discussion in respect of using capacity of SANG within Bracknell Forest to provide avoidance measures for residential development in Surrey Heath. Agreement to use this has been

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
			reached and sites are being allocated to Shepherds Meadow SANG.
Camberley Town Centre Community Interest Company (CIC)	A partnership of public and private sector organisations that have an active interest in the town and are dedicated to improving the town’s economy, attracting businesses, inward investment, residents and visitors.	On-going	Surrey Heath plays an active role in the CIC.
Collectively Camberley	Camberley Town Centre is a Business Improvement District (BID).	On-going	Member of BID
Joint Strategic Partnership Board	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
Enterprise M3 Local Economic Partnership	Surrey Heath is part of the Enterprise M3 LEP which looks at the strategic management of resources to achieve economic growth. Have successfully submitted BIDs for Local Growth Fund during 2014	On-going	Information sharing. Leader of the council is one of the 16 Members of the Enterprise M3 Board. Have received funding for highway improvements, SANG and purchase of a building for housing.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going	Information sharing. Recommendations on joint working made to SPOA.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
Guildford Borough Council	Have been involved in Duty to Co-operate meetings in respect of SHMA for Guildford	On going	Will help inform Guildford’s Plan making
	Have consulted on both joint SHMA and ELR	On-going	Outcomes of consultation have informed

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	methodologies and on Draft SHMA.		production of the SHMA.
	Have responded to Guildford Borough Council's Updated Draft Local Plan Consultation.	On-going	The Guildford Updated Draft Local plan was submitted to the Secretary of State for examination in December 2017.
	Meeting to explore strategic/cross boundary issues	23 Nov 2012	Agreement on strategic issues between 2 authorities
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going	Information sharing. Recommendations on joint working made to SPOA.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Responded to Proposed Submission Local Plan (Reg 19) Consultation and updated Local Plan Consultation	On-going	Will help inform the Local Plan process.
Hampshire County Council	Joint working on SANG – Hawley Meadows	On-going	Management of SANG and delivery of housing development in the Borough through it.
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Have consulted on both joint SHMA and ELR methodologies and on 2016 SHMA update.	On-going	Outcomes of consultation have informed production of the SHMA.
Highways Agency	Meetings to further joint working on M3 study and hard shoulder running	January 2014	Low noise surfacing to be used on all lanes. Joint community involvement

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
Hart District Council	See above for working on Joint SHMA and Employment Land Review with Surrey heath , Hart and Rushmoor	On-going	Agreement on strategic issues between 3 authorities
	Joint working on SANG – Hawley Meadows	On-going	Management of SANG and delivery of housing development in the Borough through it. Have negotiated additional capacity from Hart
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going	Information sharing. Recommendations on joint working made to SPOA.
	Responded to the Hart District Council’s Draft Hart Local Plan – Strategy and Sites consultation.	On-going	The Hart Local Plan Strategy and Sites 2016 - 2032 Proposed Submission Version has been submitted for examination.
	Responded to Hart District Council’s Draft Local Plan Strategy and Sites 2016-2032 – proposed submission version document	On-going	The Hart Local Plan Strategy and Sites 2016 - 2032 Proposed Submission Version has been submitted for examination.
	Meeting with Hart District Council and Rushmoor Borough Council.	3 rd August 2017	SHMA, Rushmoor Local Plan, work undertaken by SHBC to identify opportunities to deliver the Borough’s OAHN and demonstrate unmet need and other cross boundary issues.
	Meeting with Hart District Council and Rushmoor Borough Council.	19 th December 2017	Update on the absolute constraints in Surrey Heath, extent of the countryside beyond the Green Belt and steps SHBC has taken to seek to address shortfall.
	Agreed a Statement of Common Ground with Rushmoor Borough Council and Hart District Council.	24 th January 2018	Agreed position between the three authorities on the strategic matters of housing, economy and the mitigation of impacts on the Thames Basin Heaths SPA.

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	Meeting following the Hart Draft Local Plan (Regulation 18 stage) consultation.	February 2018	Update on the Hart Local Plan and Surrey Heath Local Plan.
	Joint work to undertake cross boundary Water Cycle Study	Completed 2016	Will help in the production of Local Plan documents
Natural England	Joint Strategic Partnership Board (JSPB). Regular meetings of Local authority representatives and Natural England	On-going	Information sharing, decision taking and management of JSPB.
	Regular consultation in connection with development proposals, new SANG & SAMM contributions	On-going	Information sharing and decision taking in relation to nature conservation and SANG.
Planning Working Group	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going	Information sharing. Recommendations on joint working made to SPOA.
Royal Borough of Windsor and Maidenhead	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Meeting with the Royal Borough of Windsor and Maidenhead and Runnymede Borough Council on cross boundary matters.	26 th September 2017	All 3 authorities committed to preparing Statements of Common Ground to assist each other with preparation for Local Plan Examinations. RBWM raised the possibility of preparing a joint Statement of Common Ground.
	Agreed a Statement of Common Ground with the Royal Borough of Windsor and Maidenhead and Runnymede Borough Council.	23 rd January 2018	Agreed position between the three authorities on key cross boundary matters between the authorities.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
Runnymede Borough Council	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going	Information sharing. Recommendations on joint working made to SPOA.
	Meeting with the Royal Borough of Windsor and Maidenhead and Runnymede Borough Council on cross boundary matters.	26 th September 2017	All 3 authorities committed to preparing Statements of Common Ground to assist each other with preparation for Local Plan Examinations. RBWM raised the possibility of preparing a joint Statement of Common Ground.
	Agreed a Statement of Common Ground with the Royal Borough of Windsor and Maidenhead AND Runnymede Borough Council.	23 rd January 2018	Agreed position between the three authorities on key cross boundary matters between the authorities.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
	Meeting to explore strategic/cross boundary issues including Runnymede's SHMA	On-going	Will help inform Runnymede's SHMA
	Responded to Runnymede Borough Council's Draft Local Plan (Regulation 19) consultation.	On-going	Runnymede Borough Council will consult on the Regulation 19 Draft Local Plan in 2018.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA	On-going	Outcomes of consultation have informed production of the SHMA.
	Responded to Issues and Options Local Plan (Reg 18) Consultation	On-going	Will help inform the Local Plan process.
Rushmoor Borough Council	Joint working on SANG – Hawley Meadows	On-going	Management of SANG and delivery of housing development in the Borough through it.
	See above for working on Joint SHMA and Employment Land Review with Surrey heath , Hart and Rushmoor	On-going	Agreement on strategic issues between 3 authorities
	Responded to the Rushmoor Borough Council's Draft Submission Local Plan Consultation.	On-going	The Draft Rushmoor Local Plan 2017 was submitted for examination to the Secretary of State in February 2018.

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	Agreed a Statement of Common Ground with Rushmoor Borough Council and Hart District Council.	24 th January 2018	Agreed position between the three authorities on the strategic matters of housing, economy and the mitigation of impacts on the Thames Basin Heaths SPA.
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Meeting with Hart District Council and Rushmoor Borough Council.	3 rd August 2017	SHMA, Rushmoor Local Plan, work undertaken by SHBC to identify opportunities to deliver the Borough's OAHN and demonstrate unmet need and other cross boundary issues.
	Meeting with Hart District Council and Rushmoor Borough Council.	19 th December 2017	Update on the absolute constraints in Surrey Heath, extent of the countryside beyond the Green Belt and steps SHBC has taken to seek to address shortfall.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
	Joint work to undertake cross boundary Water Cycle Study	Completed 2016	Will help in the production of Local Plan documents
	Surrey County Council	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	On-going
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
	Regular meetings and discussions on a variety of planning policy topics including transport, education, travellers, SPA and SANG.	On-going	Information sharing and assistance in creation of evidence base and formulation of policy.

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	Have successfully worked with Surrey CC to submit bids for LEP Local Growth Fund during 2014 and 2016	On-going	Have received funding for highway improvements, SANG and purchase of a building for housing. Working with Surrey CC on future round of bids
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
	Responded to the Surrey Draft Waste Local Plan 2018 Consultation.	On-going	Surrey County Council are currently updating the draft Waste Local Plan following responses received during the consultation.
	Joint Highway post established in May 2016	On-going	Will help in the production of Local Plan documents
	Work undertaken with Highways Officers regarding traffic modelling for new Surrey Heath Local Plan	On-going	Will help in the production of Local Plan documents
	Joint working on Surrey Infrastructure Study	On-going	Will help in the production of Local Plan documents
Surrey Heath Partnership	Single body that brings together different parts of the public sector as well as the business, community and voluntary sectors to work together for the benefit of the community of Surrey Heath.	On-going	Information sharing and assistance in creation of evidence base and formulation of policy
Surrey Planning Officers Association	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	On-going	Information sharing. Decision-making on joint working projects at officer level.
Transport for Surrey	Brings together those involved in transport such as bus and rail operators, local councils and Surrey Police to co-ordinate transport activities in the county.	On-going	Information sharing and input into preparation of transport evidence base
Transport for Surrey Heath	Partnership project which aims to deliver improved transport solutions within the borough.	Meets 3-4 times a year	Information sharing and input into preparation of transport evidence base

APPENDICES

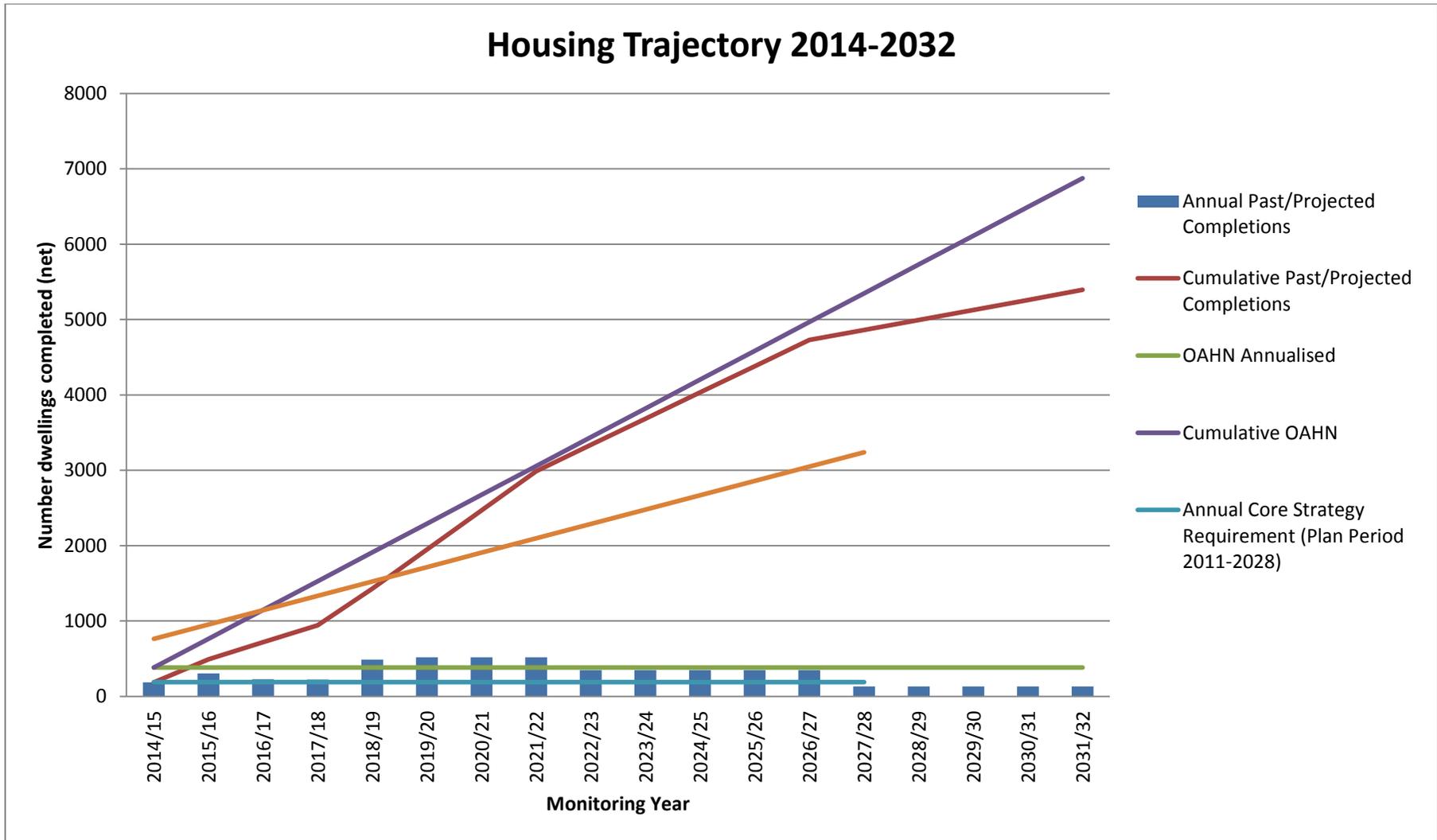
Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
Waverley Borough Council	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	Bi-monthly	Information sharing. Recommendations on joint working made to SPOA.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	Monthly	Information sharing. Decision-making on joint working projects at officer level.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
Woking Borough Council	Worked with Woking on determining the most suitable Housing Market Areas for both Surrey Heath and Woking	Mar 2014	Has informed where most relevant Housing Market Areas are which have informed production of the SHMA for Surrey Heath , Hart and Rushmoor.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.
	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Planning Working Group (PWG) - Regular meetings through-out year of senior Surrey Planning Policy officers.	Bi-monthly	Information sharing. Recommendations on joint working made to SPOA.
	Surrey Planning Officers Association (SPOA) - Regular meetings through-out year of senior Surrey Planning officers.	Monthly	Information sharing. Decision-making on joint working projects at officer level.
	Joint working to produce cross boundary Strategic	Completed	Will help in the production of Local Plan

APPENDICES

Organisation	Nature of Co-operation in yr to 31 st March 2018	Date	Outcome
	Flood Risk Assessment	2015	documents
Wokingham Borough Council	Joint Strategic Partnership Board (JSPB) and Thames Basin Heaths Joint Officers Group. Regular meetings of political and officer representatives of 11 constituent Local Authorities of TBH SPA plus Natural England.	On-going	Information sharing, decision taking and management of approaches to TBH SPA and JSPB.
	Have consulted on both joint SHMA and ELR methodologies and on Draft SHMA.	On-going	Outcomes of consultation have informed production of the SHMA.

APPENDICES

APPENDIX 2: HOUSING TRAJECTORY



APPENDICES

Housing Trajectory 2014-2032 – net completion figures

	2014/ 15	2015/ 16	2016/ 17	2017/ 18	2018/ 19	2019/ 20	2020/ 21	2021/ 22	2022/ 23	2023/ 24	2024/ 25	2025/ 26	2026/ 27	2027/ 28	2028/ 29	2029/ 30	2030/ 31	2031/ 32
Net Additions - Past	187	305	226															
Net Additions - Reporting Year				224														
Net additions - windfall allowance including Prior Notifications						44	44	45	11	11	11	11	11	11	11	11	11	11
Net Additions - small Sites Under Construction					25													
Net Additions - small Sites Unimplemented					8	22	21	21										
Net Additions - SLAA Sites Under construction					65	65	65	65										
Net Additions - SLAA Sites Unimplemented					251	251	251	251										
Net Additions - other SLAA sites					138	138	138	138	338	338	337	337	337	122	122	122	121	121
Year total	187	305	226	224	487	520	519	520	349	349	348	348	348	133	133	133	132	132
OAHN Housing Target - Cumulative	382	764	1146	1528	1910	2292	2674	3056	3438	3820	4202	4584	4966	5348	5730	6112	6494	6876
Cumulative completions	187	492	718	942	1429	1949	2468	2988	3336	3684	4032	4381	4730	4862	4994	5127	5260	5393

APPENDICES

APPENDIX 3: COMPLETED PROJECTS FROM THE 2010 INFRASTRUCTURE DELIVERY PLAN

Scheme/Status	Need for Scheme	Requirements of Scheme	Cost	Lead Delivery Agency	Indicative Phasing	Funding Arrangements	Funding Gap	Contingency
Health								
Frimley Park Hospital	Modernisation and expansion of site.	Modernise A & E department, redevelop front of site and redevelop radiology. 2 nd Catheterisation Lab	£18.3m	Frimley Park Hospital Trust	Planning application 10/0476 granted Application 10/0574 under consideration	Frimley Park Hospital Trust	None identified	Project Complete
Social & Community Infrastructure - Education								
Replacement of Portesbury Road Primary School	Additional education infrastructure	Replace Portesbury Road school with new build facility at a new site	£10m	SCC	2013/2014	Funding secured	None	Project complete
Green Infrastructure								
Notcutts SANGS	TBH SPA mitigation for Notcutts development	Creation of new SANGS to serve Notcutts development	Provided on-site by developer	Developer & SHBC	2010-2012	S106	None	Project Implemented

APPENDICES

Scheme/Status	Need for Scheme	Requirements of Scheme	Cost	Lead Delivery Agency	Indicative Phasing	Funding Arrangements	Funding Gap	Contingency
Clewborough House/Burrow Hill SANGS	TBHSPA mitigation for 60 dwellings at Burrow Hill	Creation of SANGS and adoption by SHBC	Provided on-site by developer	Developer & SHBC	2010-2012	S106	None	Project Complete
Hawley Meadows & Blackwater Valley SANG shared between Surrey Heath, Hart & Rushmoor (31ha)	TBH SPA mitigation	Access improvements to car park and paths, improvements to signage, upgraded woodland management, part funding for new assistant ranger post		Hants CC, SHBC, RBC, HDC	2010-2011	S106	None if tariff set at right level	Project Implemented
Open Space & Recreation								
Children's play facilities at Windlesham playing fields, School Lane	Off-site facilities for Notcutts development	Provision and maintenance of equipped children's play equipment and facilities	£95,000	SHBC & Windlesham PC	2010-2012	S106	None	Project Complete
Heatherside Recreation Ground	Increase provision of informal youth recreation	Create village green with skate park, upgrade and relocate children's play	£150,000	Safer Surrey Heath Partnership	2010-2011	Surrey Heath Crime & Disorder Reduction Partnership	None. Funding secured	Project Complete

APPENDICES

Scheme/Status	Need for Scheme	Requirements of Scheme	Cost	Lead Delivery Agency	Indicative Phasing	Funding Arrangements	Funding Gap	Contingency
	facilities in Heatherside, Camberley	area						
Transport								
Traffic Management scheme at Notcutts Development, Bagshot	Highway Improvements	Provision of traffic signal controlled junction from new Nottcutts Development and London Road (A30) with provision of pedestrian and cycling facilities	Provided on-site by developer	Developer and SCC	2010-2012	S106	None	Project Complete
Replacement Bus Stops for Notcutts Development	Public Transport	Provision of two replacement bus stops with shelters on London Road	Provided on-site by developer	Developer and SCC	2010-2012	S106	None	Project Complete
Footway/cycleway scheme at Notcutts Development	Highway Improvements	Provision of shared footway/cycleway between Notcutts site and Lambourne Drive, Bagshot	Provided on-site by developer	Developer & SCC	2010-2012	S106	None	Project Complete
Off-site drainage	Environmental	Off-site drainage	£10,000	SCC &	2010-2012	S106	None	Project

APPENDICES

Scheme/Status	Need for Scheme	Requirements of Scheme	Cost	Lead Delivery Agency	Indicative Phasing	Funding Arrangements	Funding Gap	Contingency
works for Nottcutts development	improvements	requirements		SHBC?				Complete
Shared cycleway/footway, Old Bisley Road	Improve pedestrian and cycle links to Pine Ridge Golf Centre	Install shared pedestrian/cycle route along north side of Old Bisley Road between The Maultway and Edgemoor Road	£20,000	SCC	Dependent upon implementation of planning application 08/0550, but considered to be 2010-2015	S106	None identified	Project Complete
Upgrade of footpath, provision of Real Time bus display including provision of radio control station for Real Time information Design to be scoped	Highway improvements and public transport for Notcutts development	Upgrade footpath between Guildford Road and Bagshot Rail Station. Provision of Real Time bus display information and radio control station for Real Time	£40,000	SCC	2010-2012	S106	None	Upgrade complete. Real Time Display secured
Improved street lighting Design to be scoped	Highway improvements	Provision of improved street lighting on Chapel Lane for Notcutts development	£12,700	SCC	2010-2012	S106	None	Project Complete

APPENDICES

Scheme/Status	Need for Scheme	Requirements of Scheme	Cost	Lead Delivery Agency	Indicative Phasing	Funding Arrangements	Funding Gap	Contingency
Community Infrastructure								
Children’s centre, Old Dean, Camberley (identified in draft action plan for SCS)	Improve existing children’s centre	Extend existing children’s centre		SCC	2010-2011			Project Complete

APPENDICES

APPENDIX 4: UNITS IN USE - DISTRICT, LOCAL & NEIGHBOURHOOD CENTRES

Centre	Designation	A1 Units in use	A2 units in use	A3 units in use	A4 units in use	A5 units in use	Sui Generis	Vacant units	Total
Bagshot	Primary Shopping Area	10 (45%)	3	2	0	1	2	4	22
Bagshot	Secondary Shopping Area	7 (39%)	1	2	2	3	1	2	18
Frimley	Primary Shopping Area	23 (72%)	3	4	0	0	0	2	32
Frimley	Secondary Shopping Parade	13 (43%)	8	0	1	4	2	2	30
Bisley	Local Shopping Centre/Parade	3 (100%)	0	0	0	0	0	0	3
Camberley - Beaumaris Parade	Local Shopping Centre/Parade	2 (67%)	0	0	0	1	0	0	3
Camberley - Old Dean Parade	Local Shopping Centre/Parade	6 (42%)	0	1	0	2	0	5	14
Camberley - London Road/Frimley Road Parade	Local Shopping Centre/Parade	3 (33%)	0	3	0	1	1	4	12
Camberley - Watchetts Parade	Local Shopping Centre/Parade	8 (44%)	1	4	0	4	1	0	18
Chobham	Local Shopping Centre/Parade	17 (61%)	2	3	2	0	1	3	28
Chobham - Chertsey Road	Local Shopping Centre/Parade	3 (60%)	0	1	0	1	0	0	5
Deepcut	Local Shopping Centre/Parade	3 (42%)	0	3	0	1	0	0	7
Frimley - Farm Road Parade	Local Shopping Centre/Parade	3 (50%)	0	0	0	2	0	1	6
Frimley - Heatherside	Local Shopping Centre/Parade	5 (55%)	1	1	0	1	1	0	9
Frimley Green	Local Shopping	9 (45%)	5	1	0	4	1	0	20

APPENDICES

Centre	Designation	A1 Units in use	A2 units in use	A3 units in use	A4 units in use	A5 units in use	Sui Generis	Vacant units	Total
	Centre/Parade								
Lightwater	Local Shopping Centre/Parade	14 (64%)	3	1	0	4	0	0	22
Mytchett	Local Shopping Centre/Parade	9 (60%)	0	2	0	2	1	1	15
Windlesham	Local Shopping Centre/Parade	10 (71%)	1	1	0	0	0	2	14
West End	Local Shopping Centre/Parade	5 (83%)	1	0	0	0	0	0	6

APPENDICES

APPENDIX 5: HOUSING COMPLETIONS 2016-2017

Location	Planning Reference Number	No. Units Permitted		Address	No. units in application completed to 31 March 2018		No. units under construction at 31 March 2018		No. units not commenced at 31 March 2018		Units Completed in Period 1 April 2017 - 31 March 2018	
		Gross	Net		Gross	Net	Gross	Net	Gross	Net	Gross	Net
BAGSHOT	2017/0991	1	0	Pinewood, 93 College Ride	1	1	0	0	0	0	1	0
	2014/1127	6	6	79 Guildford Road, GU19 5NS	1	1	5	5	0	0	1	1
	2016/0281	1	0	79 Guildford Road, GU19 5NS	1	0	0	0	0	0	1	0
	2017/0745	9	9	12 London Road, GU19 5HN	9	9	0	0	0	0	9	9
BISLEY	2015/0035	110	110	Former Bisley Office Furniture Site, 17 Queens Road, GU24 9BJ	87	87	16	16	7	7	73	73
	2016/0961	15	15	325 Guildford Road, GU24 9BD	15	15	13	13	0	0	2	2
CAMBERLEY	2009/0814	3	3	Land Rear of Lynwood Heath Rise, GU15 2ER	3	3	0	0	0	0	3	3
	2011/0299	2	1	Fyfin House, 183 Upper Chobham Road, GU15	2	1	0	0	0	0	2	1
	2013/0794	8	7	The Dolphin, 299 London Road, GU15 3HE	8	7	0	0	0	0	8	7
	2014/0562	64	13	Kingsclear Nursing Home Park Road, GU15 2LN	64	13	0	0	0	0	64	13
	2015/0175	35	31	Camberley Police Station Portesbery Road, GU15 3SZ	35	31	0	0	0	0	35	31
	2014/0735	65	65	Pembroke House Pembroke Broadway, GU15 2QN	65	65	0	0	0	0	65	65
	2014/0968	1	0	The Glade Woodbridge Drive, GU15 3TN	1	0	0	0	0	0	1	0
	2014/1041	3	3	21-33 York Road, GU15 4HS (T):- Plots 1-3	3	3	4	3	0	0	3	3
	2015/0106	46	46	Whitehill Farm Kings Ride, GU15 4LZ (T)	46	46	0	0	0	0	46	46
	2015/0664	6	5	87 Middle Gordon Road, GU15 2JA	6	5	0	0	0	0	6	5
2015/0706	3	1	56 & 56A High Street, GU15 3RS	3	1	0	0	0	0	3	1	

APPENDICES

	2017/0207	1	1	The Ravens, Ravenswood Drive, GU15 2BU	1	1	0	0	0	0	1	1
	2015/0756	1	1	55 Robins Bow, GU15 3NP	1	1	0	0	0	0	1	1
	2016/0141	1	1	80 Kings Ride, GU15 4JF	1	1	0	0	0	0	1	1
	2016/0209	6	5	10 Castle Road, GU15 2DS	6	5	0	0	0	0	6	5
	2016/0483	1	1	Land East of Birchfield Old Portsmouth Road, GU15 1JJ	1	1	0	0	0	0	1	1
	2016/0722	2	2	210 Upper Chobham Road, GU15 1HD	2	2	0	0	0	0	2	2
	2016/0824	4	3	62 Frimley Road, GU15 3EG	4	3	0	0	0	0	4	3
	2016/0859	4	4	Bradley Court, 3 Knoll Road, GU15 3BP	4	4	0	0	0	0	4	4
	2017/0155	1	1	6-8 High Street, GU15 3SX	1	1	0	0	0	0	1	1
	2017/0357	11	11	110E Sentry House Frimley Road, GU15 2QN	11	11	0	0	0	0	11	11
	2017/0365	1	0	35 Wood Road, GU15 2RN	1	1	0	0	0	0	1	1
	2017/0676	1	0	48 Kingsley Avenue, GU15 2NB	1	0	0	0	0	0	1	0
CHOBHAM	2013/0067	1	0	Valley End Farm Brick Hill, GU24 8TE	1	0	0	0	0	0	1	0
	2013/0799	1	1	Hagthorn Farm Pennypot Lane, GU24 8DG	1	1	0	0	0	0	1	1
	2014/0024	1	-1	1-2 Laburnum Villas Pennypot Lane, GU24 8DJ	1	-1	0	0	0	0	1	-1
	2014/0807	1	1	House of Barns Sandpit Hall Road, GU24 8HA	1	1	0	0	0	0	1	1
	2015/0232	3	2	25-31 High Street, GU24 8AD	3	2	0	0	0	0	3	2
	2015/0813	1	1	Hagthorn Farm Pennypot Lane, GU24 8DG	1	1	0	0	0	0	1	1
	2017/1101	1	1	108 High Street	1	1	0	0	0	0	1	1
2015/1047	3	2	Former Castle Grove Inn Scotts Grove Road, GU24 8EE	3	2	0	0	0	0	3	2	
DEEPCUT	2015/0558	2	2	Land rear 27 Deepcut Bridge Road, GU16 6QX	2	2	0	0	0	0	2	2
	2015/0881	2	2	117 Deepcut Bridge Road, GU16 6SD	2	2	0	0	0	0	2	2
	2014/0870	3	2	45 Deepcut Bridge Road, GU16 6QT	3	2	0	0	0	0	3	2
	2016/0798	6	6	Offices 1-3 Blackdown Road, GU16 6SH	6	6	0	0	0	0	6	6
	2016/0910	1	1	Land Rear 117 Deepcut Bridge Road, GU16 6SD	1	1	0	0	0	0	1	1
FRIMLEY	2014/0800	100	100	The Ridgewood Centre Old Bisley Road, GU16 9QE	36	36	42	42	22	22	13	13
	2015/0862	3	2	6 Field Lane, GU16 8JU	3	2	0	0	0	0	3	2

APPENDICES

	2016/0128	4	4	36-38 Frimley High Street, GU16 7JF	4	4	0	0	0	0	4	4
	2016/0298	1	1	44 Middlemoor Road, GU16 8BU	1	1	0	0	0	0	1	1
	2016/0933	2	2	39 Frimley High Street, GU16 7HJ	2	2	0	0	0	0	2	2
	2016/1030	1	1	Land North East of 11 Frimley Green Road, GU16 8AG	1	1	0	0	0	0	1	1
LIGHTWATER	2017/0953	1	0	198 Frimley Green Road, GU16 6LL	1	0	0	0	0	0	1	0
MYTCHETT	2013/0285	2	2	102 Mytchett Road, GU16 6ET	2	2	0	0	0	0	2	2
	2014/0358	1	1	98 Coleford Bridge Road, GU16 6DT	1	1	0	0	0	0	1	1
	2015/0113	1	0	101A Mytchett Road, GU16 6ES	1	0	0	0	0	0	1	0
	2016/0246	1	1	Land adjacent to 1 Mytchett Road, GU16 6EG	1	1	0	0	0	0	1	1
WEST END	2015/0762	1	0	38 Streets Heath, GU24 9QU	1	0	0	0	0	0	1	0
	2016/0181	1	0	April Cottage Lucas Green Road, GU24 9LZ	1	0	0	0	0	0	1	0
	2016/0417	2	1	1 Kings road, GU24 9LN	2	1	0	0	0	0	2	1
WINDLESHAM	2012/0282	1	1	2 Cricketers Lane, GU20 6HA	1	1	0	0	0	0	1	1
	2015/0117	2	1	Larkfield School Road, GU20 6PB	2	1	0	0	0	0	2	1
	2015/0216	10	9	Unigate Dairies, 7-11 Updown Hill, GU20 6AF	8	8	2	1	0	0	8	8
	2015/0268	2	2	WJ Medhurst & Co Ltd, Home Farm Church Road, GU20 6BH	2	2	0	0	0	0	2	2
	2016/0490	1	1	Windlesham Stables Adjacent to Birch Hall, Church Road, GU20 6BN	1	1	0	0	0	0	1	1
	2016/1114	2	1	The Cottage Hatton Hill, GU20 6AB	2	1	0	0	0	0	1	1